

Hauxton Parish Council

Minutes of the ordinary meeting held on Wednesday 4 November 2021 at Hauxton

Present: Jane Ward (JW) - Chair, Sue Cook (SC), Janet Lockwood (JL), Jill Down (JD), Pramod Mynampati (PM), Maria King (MK), Ian Sollom (IS), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Caroline Ruben (CR), Richard Geyman (RG)		
2	Declarations of interest:	JL ref agenda item 7.7		
3	Public Participation	None		
4 Minutes of Parish Council meetings				
4.1	Minutes of meeting on 7 10 2021			
4.2	Matters arising:			
	Item 4.2/4.2/4.1: The Chair had still not been successful in obtaining help from a previous councillor with data downloads from the radar speed sign.		Chair to continue	JW
	Item 4.2/4.2/10: The Chair advised that Top Deck were due to start repairs to the bus shelter roof on 15/11/2021.		Chair to monitor	JW
	Item 4.2/8.1: The Clerk advised that the FA Senior Pitch Adviser was now in contact with PK.			
	Item 4.2/8.3.4: It was agreed that the Recreation Ground car park should be closed on 20/12		Clerk to barrier off entrance	JH
	Item 4.2/8: The Q&A by ACRE on VHC/HCMC responsibilities had been cancelled by the Chair following PC resignations and discussion with ACRE.			
	Item 7.3: The weeds had been removed from the some of the paving. Yet to be completed.		Chair to organise	JW
	Item 5: IS was yet to chase up a response on the provision of an extra, free of charge dog bin.			IS
	Item 8: The Sports Ground Committee were yet to report on the location for a defibrillator at the Sports Ground.		Sports Committee to respond	PK
	Item 10: The Chair advised that she had yet to seek approval from the Town Lands Trust to locate a permantly planted Christmas tree on the Village Green.		HTLC to be approached	JW
	Item 13.1: The Terms of Reference for the Sports Ground Committee had not yet been submitted for consideration by the Parish Council.		Committee to submit T of R	PK
5 Councillor and employee vacancies - update				
	It was noted that the Clerk (JH), the RFO (HH), the Vice Chair (RG) and a councillor (SC) had handed in their notices of resignation at the beginning of October. The leaving dates had been given as the end of December.		Clerk to inform SCDC and start formal publication of councillor vacancy process	JH
	The Chair advised that she had a prospective candidate for a Councillor, and a possible Clerk/RFO candidate.		Chair to progress advertising of positions	JW

5 Reports from County and District Councillors

CCC: The monthly County Council report had been circulated beforehand. MK advised that the CCC would be meeting to decide how to remove some of the current barriers for reducing 30mph maximum speed through villages to 20mph, at a meeting in December. MK confirmed she would be supporting the LHI application by Hauxton PC for the speed reduction on Jopling Way, when it is considered.

MK also advised that CCC had identified "Enhanced Response Areas" for tackling Covid vaccine take up.

SCDC: IS advised that the SCDC monthly report would follow. He advised that two consultatoinis were currently out for response - the Local Plan and the Transport Plan, and recommended residents and councillors take the opportunity to give feedback. IS advised that the next meeting to consider the M11 Park & Ride (aka. South West Travel Hub) is planned for 22 January 2022.

JW asked IS if Jackson Close was a private or adopted road, for street lighting consideration. IS noted that EWR and the economic zone known as the Oxford - Cambridge Arc had not been mentioned in the recent Government spending review.

SCDC monthly report to follow IS

IS

7 Finance

Councillors received copies of the accounts and payments for approval before the meeting

7.1 The accounts were approved.

7.2 The list of payments (see appendix) was approved.

In response to a question, the RFO advised that she was unable to advise on the profit arising from the social cricket match on 1/9/2021 as details had not yet been handed to her.

Chair to chase up info JW

7.3 It was noted that a decision to join CAPALC had been agreed by email.

7.4 The Tax Base for 2022/23 proposed by SCDC was agreed.

Clerk to advise SCDC JH

7.5 The first draft 2022/23 budget and 2021/22 year end reserves figures proposed by the RFO were agreed. These will be reviewed and finalised at the January 2022 PC meeting when the Precept will be decided.

7.6 It was decided to gift the equipment purchased by the PC for the new Hauxton Centre, using the CCC grant funds, to the Village Hall Charity. VAT was reclaimed on these purchases.

RFO to record these items in the Hauxton Centre asset register HH

7.7 It was agreed to make an S137 donation of £800 for the maintenance of St Edmund's churchyard, to visually improve the village.

RFO to process HH

7.8 The RFO advised the PC that an SCDC payment of £413 related to the pavilion, had been paid by SCDC in error and now had been returned.

RFO to repay HH

8 Planning

8.1

Proposal: S73 variation of condition 2 (Approved plans) of planning permission 21/03257/HFUL (Front elevation roof dormers)

Application ref: 21/04518/S73

Location: 5 Wymund Way, Hauxton, CB22 5FQ

PC response: Object on the basis that the variation is not consistent with the street scene.

Clerk to respond on iDox JH

8.2

Proposal: Submission of details required by condition 7 part (iv) (Remediation Method Statement) of planning permission.

Application ref: S/2509/16/FL

Location: Sports Ground, Cambridge Road, Hauxton

It was noted that the planning authority had discharged in full the above condition.

9 Recreation Ground

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| 9.1 | It was agreed that the food van, currently operating outside the old village hall, would be permitted to use the Recreation Ground car park on a weekly basis, on the same basis as the pizza van. | Operator to be advised | JW |
| 9.2 | It was considered whether to apply, under the 2022 LHI scheme, for double yellow lines on Church Road opposite the car park. The Chair was talking with residents to seek views. It was noted that data from the radar speed sign (see 4.2 above) would be necessary if any application was made. | Chair to try ex councillor again for instruction to download data.
Clerk to seek cost of training from Morelock | JW
JH |
| 9.3 | A resident had offered to donate two trees for the Recreation Ground. It was agreed that the Tree Warden (JL) should decide whether to replace the Rowan trees. | Tree Warden to advise PC | JL |

10 'Carols at the Centre'

It was agreed that this should be a joint PC/HCMC event. This event will involve food vans attending. JD to advise the Treasurer of details and pitch fees applicable for invoicing. It was agreed that some of the funds should be donated directly to the Harston Food Bank.	Info to be given to RFO	JD
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11 Progress reports/feedback

11.1 Hauxton Centre

The Clerk advised that two specialist companies had quoted for installation of sound deadening material to minimise the noise reverberation in the main hall. One quote was between £6,500 and £8,600 including installation, depending on the method used. The second quote was between £3,400 and £5,500 but excluded installation, which when added in, brought the figures to a similar level.

The Clerk advised that he was meeting a representative from the first company the following week and would advise councillors of any further developments.	Clerk to feedback post-meeting	JH
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It was agreed that since this was part of the fabric of the building, the cost of this work should be funded by the parish council as owners.	RFO to note	HH
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11.2 Sports Ground Committee

There was no report from the committee.

11.3 Tennis Courts. It had been noticed and reported previously that the tennis courts were beginning to show signs of surface deterioration, just two years after installation. The Clerk and a Tennis Committee member had met with a representative of the installation company on site to inspect the surface. The Clerk reported that the company had agreed to repair the surface without charge under warranty. (Some minor damage had been repaired immediately, with the rest to be repaired in the spring.)

The installation company had recommended that the surface be treated in 2022 with an anti-moss treatment to maintain the surface in good condition. It was recognised that the tennis courts generated approximately £5,000 per annum in revenue to subsidise the cricket and general site maintenance, and it was agreed to fund the £450 + VAT cost of this treatment during 2022, to keep the courts in good condition, and safeguard this income.	Clerk to advise Tennis Committee, who will decide on timing of treatment during 2022. Sports Ground budget for 2022 to include this sum.	JH PK
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11.4 The Chair advised that she had been in discussion with A2B bus company regarding the route of the shuttle bus between Hauxton Meadows and Trumpington Park and Ride. The speed bumps in Hauxton Meadows were too high for the buses, and limited the access and usability for older residents, of this transport facility. JW had put this to Redrow, as service provision was a planning condition, and was awaiting a response. Chair to feedback response to JW PC

12 Correspondence

A letter of thanks had been received from East Anglian Children's Hospice (EACH) for the £50 donation recently made. They had noted that Hauxton PC had cumulatively donated £250 in recent years.

13 Matters for future consideration

Precept, budgets and reserves to be finalised in January 2022

14 Date of next meeting

Thursday 2 December 2021, at 7pm in main hall, Hauxton Centre.

APPENDIX LIST

Name	Description	£ inc. VAT
Opus Energy	Pavilion electricity (21/9 - 21/10)	116.85
Opus Energy	Street lighting (13/9 - 12/10)	18.19
Alarm Maintenance Ltd	Annual CCTV service	117.60
Alarm Maintenance Ltd	Annual intruder alarm service	147.60
Alarm Maintenance Ltd	Six month fire alarm service	117.60
M D Pooley	Sports ground vertidrain	400.00
Moonshire Brewery	Cricket match refreshments	69.17
EACH	Donation	50.00
Aim Pest Control	Pest control (2 of 4)	264.00
JDK Grounds Maintenance	Sports ground grass cutting (Sept)	200.00
CAPALC	Annual fee	392.46
Bargain World	Weed control fabric	17.98
Scotsdales	Plants for Rec.	125.78
CPC	Balun for VH	226.80
Net World Sports	Picnic bench for the Centre	162.94
Jason Trueman	Sports ground work	96.00
Jason Trueman	Recreation ground work	60.00
Madingley Mulch	Landscape bark for Rec.	76.10
HMRC	October PAYE	303.58
JDK Grounds Maintenance	Sports ground grass cutting (Oct.)	100.00