

Hauxton Parish Council

Minutes of the ordinary meeting held on Wednesday 9 June 2021 at Hauxton Centre

Present: Jane Ward (JW) - Chair, Sue Cook (SC), Gary Page (GP), Jill Down (JD), Caroline Ruben (CR), Pondori Kurade (PK), Maria King (MK), Ian Sollom (IS), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Richard Geyman (RG), Pramod Mynampati (PM), Janet Lockwood (JL)		
2	Declarations of interest:	None		
3	Public Participation	None		
4 Minutes of Parish Council meetings				
4.1		Minutes of meeting on 5 May 2021 were approved		
4.2		Matters arising:		
		Item 4.2/8.1.2: The Clerk reported that the goal-mouths on the Rec would be re-turfed on Wednesday 16 June, and these would need watering to enable the grass to survive.	Clerk to organise	JH
		Item 4.2/8.2.3: Football rebound wall now to be constructed week commencing 21/6/2021, following material supply issues.		
		Item 4.2/9&10: Comments on Jopling Way speeding and parking to go in next Village Newsletter	Chair to include	JW
		Item 6.1: Revised policies yet to be distributed.	Clerk to re-issue	JH
		Item 6.2.2: Sports Ground Committee terms of reference yet to be submitted to PC	Chair of Sports Committee to submit	PK
		Item 9: The Chair was organising volunteers to weed and repair the playground equipment and to move the salvaged plants.	Chair to organise	JW
		Item 10: Chair has placed order for repairs to bus shelter on the village green.		
		Item 13.2: The dispute relating to the final build account has not yet been resolved.	Clerk to continue to progress	JH
		Item 14.1: The Chair reported she was in discussion with the previous councillor regarding the downloading of data from the radar speed sign to assist with traffic flow information.	Chair to advise when this has been done	JW
5 Reports from County and District Councillors				
		CCC: The newly appointed County Councillor, Maria King, advised that the County Council priorities following the recent election were (1) roads and potholes and (2) children and young people. MK informed the meeting that mobile Covid Testing vans were attending Scotsdales in Great Shelford, on a rota basis.	Clerk to publish link on village website	JH
		MK advised that CCC would be responding to the EWR consultation by the end of June.		
		SCDC: IS reported that there had been a spike in Covid on the border of Cambs with Bedfordshire, which they were monitoring.		
		Regarding EWR, the South Cambs response was that EWR had not made their case and that more work was needed. IS suggested that villages affected should push to keep roads open. M11 Park & Ride - a decision on this by the Planning Committee was due to be considered on 22/7/2021, with a final decision on this and the Foxton Hub, by the Assembly on 30/9/2021.		
6 Finance				
		Councillors received copies of the accounts and payments for approval before the meeting		
6.1		The accounts were approved.		
6.2		The list of payments (see appendix) was approved.		
6.3		Revisions to the AGAR were reported by the RFO, following an error in the documentation submitted. The asset figure was amended to £1,322,606. The revisions were approved.		
6.4		The change to a new insurance policy, offered by Community Action Suffolk, was approved.		
6.5		The RFO updated the PC on the VH build funds status. There were still funds remaining but the amount depended on outstanding build items.		
6.6		The RFO reported that the Kompan Customer Care Voucher, provided upon completion of the new playground, still had £2,255 remaining. Some of this will be used for the more technical repair work recommended as a result of the recent PlaySafety inspection.	Clerk & RFO to liaise with Kompan to effect and pay for repairs	JH/HH
6.7		It was agreed that small purchases could be made without full PC authorisation, up to a calendar monthly total of £200 including VAT, for minor consumable expenses necessary to continue the daily running of the council. Receipts would be presented in the normal way and subsequently appear on the approved payments list.	RFO & Clerk to revise Financial Procedures	JH/HH
6.8		It was agreed to make a £50 donation to the Magpas air ambulance service.	RFO to make payment	HH
6.9		It was resolved to defer any donation to Royston and District Community Transport.		
7 Planning				
		Reference: 21/01781/HFUL		
		Proposal: Single storey rear extension and additional windows to the roof void.		
		Site address: 8 Church Road, Hauxton, CB22 5HS		
		PC response: Support	Clerk to advise SCDC	JH
8 Permissive bridleway from Hauxton Mill to Great Shelford				
		Proposals had been submitted by Cambs County Council to keep this permissive bridleway open by Hauxton and Great Shelford PCs taking over responsibility for it, for a 20 to 25 years term. The PC was minded to agree to this provided that there was no responsibility on Hauxton PC for the costs of maintenance or upkeep of the road. The alternative would be to hand over responsibility for the small section in Hauxton parish to Great Shelford PC.	Clerk to enquire and confirm	JH
9 Grass cutting				
9.1		The previous grass maintenance contractor had withdrawn from the long term contract because of the complexity of cutting requirements around the village. The new contractor had been appointed at short notice, and the work simplified. Subsequently a few residents had challenged the new arrangement regarding cutting the verges in front of their properties.		

It had already been resolved that verges on the main road through Hauxton (Church Road/High Street) would be left for wild flowers to grow and cut only when they had self-seeded in late summer. It was further resolved to only cut verges on The Lane in front of the local authority houses on a regular basis.

- 9.2 It was agreed to strim the verge in front of the Hauxton Centre car park.
- 9.3 The weather had given rise to a large number of grass 'bents', which could not be cut using a cylinder mower on a fortnightly basis. It was agreed to ask the contractor to undertake the next scheduled amenity cut using a rotary machine to remove these on the recreation ground and the village green, as a 'one-off'. It was accepted that this would incur additional cost due to the longer time to undertake the work with the smaller size of mower. Clerk to advise contractor. JH
- 9.4 It was decided to accept the quotation from the grass contractor to cut the newly sown area beside the Centre, using a flail or rotary mower. This will be done on 23 6 2021, at a cost of £150 maximum. Larger weeds on the area were to be removed by a working party before this date. Clerk to advise contractor. JH
Working party to be organised for weeding CR

10 Recreation Ground and Willow Way Rec.

- 10.1 The PC agreed to the request by the Village Hall Charity to purchase a noticeboard for the Recreation ground at a cost of £600. Clerk to purchase JH
- 10.2 It was agreed to purchase four one-tonne bags of play sand at £87/bag, to replenish the toddler sand pit area. Clerk to place order. Working party to weed the sand pit. Chair to ask for fork-lift help from a resident. JH CR
JW
- 10.3 A resident had offered a semi-mature (11' high) pendula silver birch, free of charge. It was agreed to accept this and to plant it at Willow Way, to replace the tree there which had been lost. Resident to be advised and thanked JH
- 10.4 SC mentioned that a resident had expressed concern over a tree in Jopling Way which needed attention. Tree warden (AGA) to be asked to look at it. SC
- 10.5 It was agreed to purchase a small second-hand rotary mower for cutting the grass behind the Centre. An electrical extension cable was also required. JD to purchase. JD

11 Progress reports/feedback

- 11.1 Sports Ground
- 11.1.1 The new electricity supply contract with Opus Energy for two years was formally agreed.
- 11.1.2 It had been noted that cricket balls had been landing on the tennis courts during the adult cricket matches, whilst tennis was taking place. The Clerk had obtained a quotation for raising the ball-stop netting from 6 metres to 12 metres to ensure the safety of tennis players. The cost of £16,000 was considered prohibitive by the PC. It was agreed that the Sports Committee would require teams to post look-outs to warn tennis players of any incoming cricket balls. BPHA had offered to sponsor some of the sporting activity. It was agreed that they be asked regarding financial support for the extra high fencing. Sports Committee/Chair to ask BPHA JW
- 11.1.3 Zak Construction had repaired the pavilion cladding, and requested that the fee of £200 for doing this be put towards installation of a low level fence to inhibit use of the building as a football rebound wall. Sports Committee to progress this. PK

12 Correspondence

The Chair had been approached by a resident concerning the levels of the water in the river, arising from the mill sluice gate. JW reported following discussions with the mill owner, that he had closed the sluice gate as much as he could and was seeking professional help for operation of the sluice gate as it was a skilled job. Work had been undertaken to clear the Riddy and a tree was about to be removed from the river by the mill owner.

13 Matters for future consideration

None

14 Date of next meeting

7 July 2021

APPENDIX

Name	Description	£ inc. VAT
Opus Energy	Pavilion electricity 22/3/21 - 20/4/21	126.16
Opus Energy	Pavilion electricity 21/4/21 - 21/5/21	118.56
Opus Energy	Street lighting	16.14
Amazon	Cricket stumps	31.99
Amazon	Cricket boundary flags	20.79
The Sign Shed	Cricket ball signs x 2	39.18
The Sign Shed	Cricket ball sign x 1	17.08
Net World Sports	Cricket line marking paint	45.94
Agrovista Amenity	Irrigation fittings, beetle trap & lures	89.22
Agrovista Amenity	Chafer beetle replacement lures	27.86
Cavaleri Partnership	Final professional services	5,640.00
Neighbourhood Watch	Street signs x 4	48.00
Community Action Suffolk	Parish Council insurance	1,087.69
Jason Trueman	Sports Ground work	60.00
Jason Trueman	Playground work	48.00
Volunteer's expenses	Petrol, diesel, spray paint	21.84
Volunteer's expenses	Diesel	6.84
Volunteer's expenses	Diesel	7.62
Scotsdales	Chippings for VH border (5 bags)	34.95
Rymans	Panel pins	4.99
WH Smiths	Lever arch files	15.75
W H Smiths	Ringbinders	4.98
Timpsons	Bollard keys for Rec. X 3	14.00
Costcutters	Double door cupboard for VH	208.43
Nisbets	Water boiler for VH	455.98

Amazon	Replacement lock for cricket gate	11.78
Scotsdales	Replacement wheelbarrow wheel VH	30.00
Direct Wholesale Foods	Ice Cream Trolley with ice cream	790.80
County Turf	Turf for Rec. goal mouths	256.08
HMRC	May PAYE	123.20
JDK Grounds Maintenance	May grass cutting	910.00