

Hauxton Parish Council

Minutes of the ordinary meeting held on Wednesday 3 March 2021

THIS MEETING WAS HELD REMOTELY UNDER THE 2020 REGULATIONS

Present: Jane Ward (JW) - Chair, Sue Cook (SC), Janet Lockwood (JL), Jill Down (JD), Pondori Kurade (PK), Pramod Mynampati (PM), Ian Sollom (IS), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk, Fiona Whelan (Prospective SCDC councillor candidate)

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Richard Geyman (RG), Gary Page (GP), Caroline Ruben (CR),		
2	Declarations of interest:	JL ref item 6.4 as Trustee of the applicant organisation		
3	Public Participation	None		
4	Minutes of Parish Council meetings			
4.1		Minutes of meeting on 3 2 2021 were agreed		
4.2		Matters arising:		
		Item 11.2: This is nearly resolved with Opus Energy.	Clerk to report next month	JH
		Item 12: The Village Newsletter will be published soon	Chair to finalise	JW
5	Reports from County and District Councillors			
		IS had provided his monthly report prior to the meeting and this had been circulated.		
		IS referred to the OxCam Arc Spatial Framework and advised that this would take precedence over parish council recommendations on planning. IS commented that the M11 Park & Ride planning application was now due to be considered by the Planning Committee in May or June 2020. It is likely that, if approved, this will be 'called in' by Ministry of Housing, Communities and Local Government, for review.		
6	Finance			
		Councillors received copies of the accounts and payments for approval before the meeting		
6.1		The accounts were approved.		
6.2		The list of payments (see appendix) was approved.		
6.3		The final 2021/22 budget and year end reserves were agreed.		
6.4		It was resolved to make a payment of £300 under S137 to the Harston & District Village Wardens Trust. It was agreed that more should be done to promote this service to appropriate residents, who might find the service useful.	All to advise JL of residents who might find the service beneficial. RFO to make payment	ALL HH
		PK sought clarification regarding use of S137 funds for volunteers. The Clerk advised that, having checked this with SLCC, the PC had no legal power to purchase gifts from precept funds for volunteers.		
6.5		The 2021 annual Sports Ground maintenance expenditure proposal was approved.	RFO to progress payments within proposal without referring back to the PC	HH
6.6		The majority of the Communities Capital Fund expenditure has now been made. The RFO had circulated an update of the figures prior to the meeting.		
7	Planning			
7.1		Application ref: 21/00171/FUL		

Proposal: Conversion of existing village hall to five bedroom dwelling along with part single, part two storey rear extension		
Location: 6A Church Road, Hauxton, CB22 5HS		
PC response: Support	Clerk to advise SCDC	JH

7.2 Application ref: 21/00255/HFUL

Proposal: First floor extension following conversion of existing garage to kitchen and utility, including modification of existing flat roof eaves detail.		
Location: 6 Willow Way, Hauxton, CB22 5JB		
PC response: Support	Clerk to advise SCDC	JH

8 Village work including village sign, bus shelter, village notice board, recreation ground and trees

It was recognised that the Hauxton Village sign on the Village Green was in need of refurbishment. This was a custom sign and a quotation had been received from the specialist who made the sign originally.

The Chair advised that the bus shelter on the Village Green was in a state of disrepair, including needing the roof refelting. It was noted that two quotes should be obtained for this work, before proceeding.	Chair and Clerk to seek quotes	JW/JH
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The village noticeboard was also recognised as needing either repairs or replacing.	Clerk to seek quotations	JH
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The Chair reminded the PC of the policy of replacement of trees, and advised that a tree on Willow Way, and others on the Recreation ground had not been replaced after they had died.		
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It was also noted that the Recreation ground grass had not been treated with fertiliser in recent years and in some areas was not in a good state. It was agreed to have a site meeting on the Rec to review work needed.	Organise a site meeting	JH
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The Recreation ground car park remained an issue. The Clerk agreed to seek advice and quotes to possibly take this forward.	Clerk to progress	JH
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It was agreed that in relation to all of the above matters, councillors should submit a list of costed out projects to the RFO for consideration for funding by the PC at a subsequent meeting, since funds were limited.	Councillors to revert to RFO	ALL
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9 Progress reports/feedback

9.1 Sports Committee:

Football: Whittlesford Warriors had requested an extension of their season beyond 1 May in view of the duration of Coronavirus lockdown. Other football clubs had asked if they could play at the sports ground, including Haslingfield Colts FC and Sawston Lighting FC.	PK and GP to meet shortly to resolve and respond to clubs	PK/GP
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Cricket: The agreement with CamKerala CC was to be signed shortly. City of Cambridge CC had expressed an interest in mid-week matches (Tuesdays & Thursdays) at £60 per match inc VAT. Little Shelford CC were interested in using the new practice net for training at £30/hour inc VAT, if available before the end of March.	PK to progress	PK/GP
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Tennis: The AGM had taken place and existing officials on the committee supplemented by four new members, including one coach. Work to install the back-stop netting was in hand.

9.2 Pavilion cladding

A pragmatic solution had been reached with Zac Construction by RG and JH, which permitted damage to be repaired at minimal cost to the PC. This would not prevent new damage occurring. It was agreed to purchase more signage to be placed on the wall used by footballers asking them not to kick balls against it. It was also agreed in principle to progress urgently the construction of a rebound wall, away from the building.	Clerk to purchase extra signs. Clerk to revert with quotations for rebound wall.	JH
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9.3 It was agreed to purchase a replacement basketball net at approx £20.

Clerk to purchase and install JH

10 Correspondence

A complaint about a fallen barbed wire fence on Footpath number 1, had been dealt with by a resident volunteer removing it.

A letter from a resident asking about planting on, and maintenance of, the recreation ground had been received and circulated prior to the meeting.

Clerk to draft a response for the JH PC to approve.

11 Matters for future consideration Village projects (see item 8 above)

12 Date of next meeting Wednesday 7 April 2021

Appendix - payment list

Name	Description	£ inc. VAT
Just Projectors	Cinema screen	1,584.00
TDI Tremiver Ltd	HDMI baluns	376.20
Drink Stuff	VH kitchen equipment, crockery, etc	3,421.94
TLC Direct	Insect control	119.51
CPC	Back box and sockets	54.12
Masters Traditional Games	Kurling set	691.94
Pure Theatre	Shelving for rack	210.70
Pure Theatre	Shelf for rack	77.40
CPC	Rack shelf & drawer	63.36
Apple Store	Apple TV	179.00
Gopak	Staging	6,492.01
eBay	Mark Harrod cricket markers	35.87
Strictly Tables & Chairs	Meeting room tables	1,277.64
Lockhart Catering Equipment	Trays & non slip matting	312.24
Strictly Tables & Chairs	Sample meeting room table	179.94
Connected Distribution	9 speakers	2,511.60
Strictly Tables & Chairs	Meeting room tables	1,277.64
Elloughton Greenhouses	Window decals for VH	8.49
Aim Pest Control	Mole contract (invoice 4 out of 4)	220.00
Porton Garden Centre	Lawn clear	22.94
BP Harston	Petrol & diesel for mower & roller	13.96
Agrovista Amenity	Grass seed & fertiliser (cricket square)	138.38
Royal Mail	Insufficient postage (VH insurance)	1.50
Jason Trueman	Pavilion cleaning	48.00
Agrovista Amenity	Grass seed & fertiliser (outfield)	1,463.04
HMRC	February PAYE	200.60
RJS Landscapes	Hauxton Centre paving	10,376.00
SLCC	Annual subscription	95.00
RTW Gardening Services	Oak tree maintenance on the Green	420.00