

# Hauxton Parish Council

Minutes of the ordinary meeting held on Thursday 16 April 2020

**THIS MEETING WAS HELD REMOTELY UNDER THE 2020 REGULATIONS**

**Present:** Jane Ward (JW) - Chair, Richard Geyman (RG), Sue Cook (SC), Janet Lockwood (JL) Gary Page (GP), Jill Down (JD), Caroline Ruben (CR), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk. One member of the public participated remotely.

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	<b>Apologies:</b>	None (Councillor Sollom had hoped to attend but was unable to)		
2	<b>Declarations of interest:</b>	None		
3	<b>Public Participation</b>	The resident attending wished to observe and not present.		
4	<b>Standing Orders</b>	It was resolved that voting in remote meetings under the 2020 Regulations, should be by a show of hands.		
5	<b>Minutes of Parish Council meetings</b>			
4.1	Minutes of meeting on 4 March 2020 were approved			
4.2	Matters arising			
	Due to the Coronavirus lockdown a number of actions had not been completed, including: -			
	Item 4.2/10.4: Car park markings near the BT kiosk. (Parking is not currently an issue during the lockdown)			JW
	Item 4.2/10: Distribution of leaflets to Jopling Way residents. (It was noted that with schools being closed there is currently no issue regarding speeding and parking on Jopling Way)			
	Item 4.2:9.2: Redrow confirmed that when the lockdown is over, the ivy will be removed from the ash tree at Hauxton Gap.			JH
	Item 4.2/9: The Duxford development sign had been removed, others are yet to be removed.			JH
	Item 7: One question remained relating to the lease of the village hall to the VH Charity. Once this is sorted it can be signed.		Clerk to progress	JH
	Item 8: The 'Coffee with the Cops' event has been postponed until after the lockdown.			
	Item 9.2: The widening of the Church Road footpath will be scheduled when the lockdown is over. The Local Highways Improvement grant application to address the poor state of other paths, will be completed when free movement is permitted again. It was noted that the deadline of 31 May has been lifted.		Clerk to prepare case when possible	JH
6	<b>Reports from County and District Councillors</b>			
	SCDC: Ian Sollom had circulated a copy of his monthly report before the meeting. There were no questions arising.			
7	<b>Finance</b>			
	Councillors received copies of the accounts and payments for approval before the meeting			
7.1	The accounts for the year ending 31 March 2020 were approved. The accounts for the current financial year to date were also approved.			
7.2	The list of payments (see appendix) was approved.			
7.3	It was agreed to donate £200 to the Royston & District Community Transport charity.		RFO to advise RDCT	HH

- 7.4 The RFO is awaiting instructions from the external auditor regarding the procedure for the annual audit (including the Internal Audit) in light of the lockdown period.

## 8 Planning

Application ref:	20/01403/HFUL		
Proposal:	Two rear dormer windows		
Location:	16 Wymund Way, Hauxton, CB22 5FQ		
Applicant:	Mr A Brandon		
PC response:	The council resolved to object to this application on the grounds that the dormer windows would intrude on the privacy of neighbours. It was also felt that they were not consistent with the street scene. It was suggested that if the dormer windows were amended to Velux style, then this application would be supported.	Clerk to repond to Planning	JH

## 9 Progress reports/feedback

### 9.1 Coronavirus support

9.1.1 Data on residents: The Chair reported that she had been designated the Data Controller for information on residents who were between the ages of 70 and 89 and those over 90. This was to enable support to be given for shopping and prescription collection.

9.1.2 The Chair reported that Harston surgery patients were being encouraged to have their prescriptions delivered to the Physio. JW was acting as the main contact for delivery for those unable to collect themselves.

Patients of Great Shelford surgery were being advised to contact JD, who was collecting from Boots in Great Shelford and then delivering to individual residents.

### 9.2 Update on Sports Ground

The agreement with Great Shelford CC to commence cricket at the Sports Ground has been put on hold, pending the removal of the lockdown. Purchase of the container and 'portacabin' has been completed.

The construction of the pavilion was suspended on 25 March, to comply with social distancing measures. It was estimated that they were 3-4 weeks of work remaining. The car park resurfacing was partially complete at the time of suspension.

The acceptance of the funding from the FA Pitch Improvement Programme grant had been completed and funding for year 1 was imminent. The programme covers 6 years and the grant is worth £21,420 over this period.

The application for a grant of £1,785 towards the cost of an additional storage container at the Sports Ground had been successful. Both this grant and the Pitch Improvement grants were joint applications with Whittlesford Warriors FC.

### 9.3 Update on Village Hall progress

Work had been suspended on 24 March to comply with social distancing measures. At this time work had been 3 to 4 weeks ahead of the original schedule. It was mentioned that there had been media reports that some building sites had restarted work possibly including Cocksedge. JW reported that a local builder had offered a donation towards the equipping of the village hall.

Clerk to ask Cocksedge if the VH project might restart soon. JH

A new £5m Communities Capital Fund had been launched by Cambridgeshire County Council. It was agreed that JD would prepare a submission to this fund to help pay for AV equipment and café/kitchen equipment.

Clerk to provide JD with costs JH

## 10 Correspondence

Following a number of incidents of graffiti in the village, the Neighbourhood Watch co-ordinator had suggested the possible purchase of a graffiti removal kit from SCDC  
Complaints had been received regarding cyclists using Footpath No1 during the lockdown,

Clerk to investigate and report JH  
back  
Clerk to contact Roger Hickford JH

**11 Matters for future consideration** None

**12 Date of next meeting** Wednesday 6 May 2020. Until further notice, meetings will be held remotely under the 2020 Regulations. Notice of meetings will be published on the village website as usual asking residents to contact the Clerk for the details and password to join the meeting.

**13 Review of remote meeting experience**

It was agreed that the system and format seemed to work and should be retained for future.

### Appendix - payment list

£ inc. VAT

(31 March 2020 by email & 17 April 2020 at PC meeting)

Zak Construction	Pavilion Build	34,380.12
Ebay	Cricket cover	149.20
Net World Sports	Boundary Rope	123.92
Team Building Systems	Blue Container	2,310.00
Team Building Systems	Portacabin	4,230.00
Viking Stationers	Ink & printer paper	82.91
Viking Stationers	Ink	26.21
Viking Stationers	Printer paper	34.68
Scamblers	Modifications to roller for storage	330.00
Portable Space	Container Ramp	474.00
Foxton Parish Council	Administration charge for A10 corridor meeting	14.00
Walton Loo Hire	Loo hire 6/3 - 2/4	105.60
Minuteman Press	March newsletter	130.50
Minuteman Press	March newsletter	18.85
Connected Distribution	3 pairs of speakers for VH	660.00
RGV Distribution	13 speaker hoods for VH	571.02
TLC	Water heater for portacabin	76.13
Direct 365	25 Confidential Waste Sacks	105.60
HMRC	March PAYE	189.40
ICO Data Protection	Annual fee	40.00
Currie & Brown	Village hall consultants	369.60
Zak Construction	Pavilion build	40,824.42
Cocksedge Builders	Village hall build	92,093.94
Royston & District Community		
Transport	S137 donation	200.00
Adams Harrison Solicitors	Lease of village hall	600.00
A J King	March grass cutting	330.00