

# Hauxton Parish Council

Minutes of the ordinary meeting held on Wednesday 7 August 2019 in the Village hall

DRAFT

**Present:** Jane Ward (JW) - Chair, Sue Cook (SC), Gary Page (GP), Jill Down (JD), Caroline Ruben (CR), Ian Solom (IS), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Janet Lockwood (JL), Richard Geyman (RG)		
2	Declarations of interest:	None		
3	Public Participation	None		
<b>4 Minutes of Parish Council meetings</b>				
4.1		Minutes of meeting on 19 June 2019 were approved		
4.2		Matters arising:		
		Item 4.2/3.2: Bus stop signs now need paying for.	RFO to pay	HH
		Item 4.2/5.21: The tree in the river still needed to be dealt with, but there would be a site meeting between Redrow and Greenbelt next week, and this was one of the items on the agenda.		
		Item 6: No ideas had been proposed for the LHI grant application for this year's round. The deadline had now passed.		
		Item 6: No response had been heard from the County Councillor regarding the narrow footpath beside Church Road.	Clerk to ask RH if any progress had been made	JH
		Item 8: News items on the web site are now automatically uploaded to Facebook.		
<b>5 Finance</b>				
		Councillors received copies of the accounts and payments for approval at the meeting		
5.1		The accounts were approved.		
5.2		The list of payments (see appendix) was approved.		
		A late invoice had been received relating to professional VAT advice. It was agreed that the sum was not unreasonable but the council asked the RFO to express disappointment to the advisor that despite her previous request a quote/estimate for the work had not been received at the time	RFO to pay and write to advisor appropriately	HH
5.3		No response had yet been received from the external auditor regarding the Annual Return		
<b>6 Reports from County and District Councillors</b>				
		SCDC: IS had submitted his monthly report. IS reported that regarding the GCP Park & Ride discussions, there would be a stakeholder event on 21 August, to which Chairs of parish councils and other bodies would be invited. IS will chair this meeting. The business case was passed at the GCP Executive board as expected, and minutes would be published on SCDC web site. IS advised that there is a plan to phase the opening of the new P&R because 'too much, too early' encourages over use. There will be a public exhibition, for consultation, in September and a planning application later in the year.	Clerk to circulate and publish report. Chair to nominate an attendee to the GCP stakeholder meeting.	JH JW
		CCC: There was no representation from Cambs County Council present.		

## 7 Planning

7.1 Proposal:	Single storey side extension to bungalow to form annex (Resubmission of S/0640/19/FL)		
Application ref:	S/2369/19/FL		
Location:	47 Church Road, Hauxton, CB22 5HS		
Applicant:	Mr Thake		
PC response:	Support	Clerk to advise SCDC	JH
7.2 Proposal:	EIA scoping opinion (For M11 Park & Ride)		
Application ref:	S/2669/19/E2		
Location:	Land South West of Junction 11 of the M11 and North of Cambridge Road A10		
Applicant:	Jonny Rankin		
PC response:	The PC objected to the limited definition of Local Impact Area (LIA) at only 500m and felt that this should be extended to 1500m, thereby including Hauxton. The PC objected to the scoping out of impact on community and human health arising from the scheme. It also asked Ian Sollom to clarify why the assessment of In Community Climate Impacts for certain topics were scoped out.	Clerk to advise SCDC Planning Officer. South Cambs District Councillor to clarify last item	JH IS

## 8 Trees

8.1	The review of the Tree and Shrub policy was deferred until the next meeting when the Tree Warden (JL) would be present.	Clerk to put on next agenda	JH
8.2	The PC decided to ask the Tree Warden to investigate the usefulness of taking up the Woodlands Trust free trees offer, in view of the tiny size of the trees on offer.	Chair to raise with JL	JW
8.3	A dead tree had been identified on the Recreation Ground. Following a report by a resident, a tree on Donkey Lane had been checked and found to be dead. It was agreed that quotes should be obtained for this work, without removal of the consequent logs.	Chair to obtain quotes	JW
8.4	It was agreed that where shrubs were overhanging footpaths, the homeowner should be asked verbally to deal with them, and not a written note as per the current policy..	Chair to action	JW

## 9 Amenity Areas

9.1	It was resolved to install a small sign on the toddlers area railing on the Rec, advising users that HPC owns and maintains the play area. The Clerk's email will be included.	Clerk to organise sign	JH
	The review of Rules of Use for the Recreation Ground was deferred until the next meeting to give more time for councillors to read the present rules.	Councillors to read and be prepared with suggestions	All
9.2	It was agreed to repair the damaged chainlink fencing bordering the Rec with Mr Garfit's land. Contractor to advise materials needed, which Cambridge Farm Machinery have offered to acquire at trade prices. If youngsters again damage the fencing by climbing over it, it was agreed to consider installing a chestnut fence along the length.	Chair to liaise with contractor	JW
	It was agreed to approach Mr Garfit regarding placing jointly funded 'Private Property' signs	Clerk to contact	JH
9.3	It was resolved to register the Willow Way amenity area with the Land Registry. It was accepted that this would involve paying a solicitor to do this work.	Clerk to seek quote from HPC solicitor	JH

## 10 Operation London Bridge

	It was agreed that the Chair should discuss the actions necessary with the church vicar	Chair to contact	JW
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- 11 Street Lighting** Cambridgeshire County Council had advised the PC that from October 2019, they would no longer be an intermediary for the purchase of energy supplies for unadopted street lights in all villages. In Hauxton, four lights had been identified, three in Mountford Close and one other. It was agreed to object to the County Council over the non-adoption of the Mountford Close lights, but also as a contingency to work with a consortium of other parishes on an independent supplier for energy. Clerk to contact Cambs County Council. Clerk also to liaise with other Clerks in the consortium. JH
- 12 Progress Reports/Feedback**
- 12.1 Sports Ground:** Thanks was expressed to all those who helped at the Family Fun and Tennis Courts Opening Day. A profit of £105.22 was generated towards funds. It was decided that the tennis booking schedule should enforce a minimum time slot of 1 hour, rather than the current 30 minutes. It was also agreed to encourage an uptake of the social tennis evenings. Clerk to amend ClubSpark booking system JH
- The start date for the build of phase 1 of the pavilion was reported to be delayed until September. This was a result of the need to move the location, which necessitated a new planning application.
- 12.2 Hauxton Meadows:** The Chair reported that new volunteers from Hauxton Meadows had offered to help with distribution of the Parish Magazine. Provision of an additional noticeboard had been agreed with Redrow, for installation on the new small play area.
- 13 Correspondence**
- A resident had asked the PC if it would allow them to run coffee mornings every Monday in the village hall. The PC supported this. The resident will now make appropriate bookings with the Village Hall Bookings Manager. Clerk to advise Chair of the HTLT JH
- A request had been received from Hauxton Town Lands Trust, for the PC to agree to continue with the maintenance of the village green, subsequent to legal work to resolve boundary issues. The PC agreed to this.
- 14 Matters for future consideration** Tree & Shrub policy, Recreation Ground Rules of Use
- 15 Date of next meeting and frequency and times of future meetings**
- It was resolved to revert to a monthly PC meeting, on the first Wednesday of each month at 7.30pm. The next meeting will be Wednesday 4 September at 7.30pm. Clerk to reschedule calendar JH

#### APPENDIX - Payments List

		£ inc. VAT
Walton Loo Hire	Loo hire 3/7/19 - 30/7/19	105.60
Cavaleri Partnership	Additional fees as agreed	3,600.00
A J King	Grass cutting June	504.00
Adam Harrison solicitors	Fees for the sale of the village hall	420.00
Clerk expenses	Sports Ground	195.57
HMRC	June PAYE	114.00

Cambs CC	Change of speed Little Shelford/Hauxton	128.55
Cambridgeshire CC	Radar speed sign	987.65
Complete Weed Control	Weed control around tennis courts	180.00
Minuteman Press	July newsletter	94.50
Quadrant Building Control	Appointment fee	600.00
Chris Parr	Strimming around Willow Way	140.00
Chris Parr	Strimming around Sports Ground	140.00
Safety Signs4Less	No Entry notice for WWTP	9.60
Bruce Huett	Internal Audit	175.00
HMRC	July PAYE	60.40
Clerk expenses	SCDC Planning Application	137.00
Walton Loo Hire	Loo hire 1/8/2019 - 3/9/2019	132.00
Aim Pest Control	Mole & Pest control new season 1/4	220.00