

# Hauxton Parish Council

Minutes of the ordinary meeting held on Wednesday 6 February 2019 in the Village hall

**Present:** Jane Ward (JW) - Chair, Gary Page (GP), Richard Geyman (RG), Sue Cook (SC), Janet Lockwood (JL), Caroline Ruben (CR), Tony Mason (TM), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Oliver Leonard, Jill Down (JD)		
2	Declarations of interest:	None		
3	Public Participation	None		
<b>4 Minutes of Parish Council meetings</b>				
4.1	Minutes of meeting on 9 1 2019 were approved			
4.2	Matters arising			
	Item 4.2/8: Cambs CC had agreed to the making & fitting of bus stop flags offered by a resident providing the design was seen beforehand.		JL to progress with resident	JL
	The 31 bus service, and all subsidised services will continue for at least another year following a Cambs CC decision.			
	The 32 shuttle bus service had had some problems and will have a new timetable. Jason Clarke will put up posters notifying the change at the appropriate time.			
	Item 5.6: Bridgemere had agreed to widen the scope of the S106 playground funds to include recreation ground car park.			
	Item 4.2/6: Clerk yet to discuss outdoor equipment needs with HIIT instructor			JH
	Item 9: Clerk yet to progress noticeboards for Jopling Way/The Lane and the Rec.			JH
	Item 13: The CCVS fund-raising training session had been organised for 20 February.			
4.3	Minutes of meeting on 23 1 2019 were approved			
4.4	Matters arising: none			
<b>5 Reports from County &amp; District Councillors</b>				
	SCDC: The Business Plan consultation had taken place and issues raised concerned transportation and affordable housing. An Air Quality Officer is to be appointed to assess hotspots in South Cambs. This will be an Environmental Health position and the A10 will be a location to be assessed at an early stage.			
	The East West rail consultation is now ongoing.			
	SCDC now have a website portal for raising issues.			
	CCC: There was no CCC councillor present.			
<b>6 Finance</b>				
	Councillors received copies of the accounts and payments for approval before the meeting			
6.1	The accounts were approved.			
6.2	The list of payments (see appendix) was approved.			

- 6.3** A Village Hall Charity request for the PC to submit for a £50k Public Works loan was approved. RFO to prepare draft paperwork HH  
It was noted that the repayments would come from the current budgeted precept.
- 6.4** It was agreed to donate £200 to the Royston and District Community Transport scheme. RFO to make payment HH
- 6.5** It was noted that grounds maintenance equipment items had been added to the insurance policy.

## 7 Recreation Ground

- 7.1** It was resolved to defer a decision on the purchase of the Living Sport outdoor table tennis tables, pending the outcome of the Living Sport survey. Concern was expressed over the likelihood of theft because they were made from metal, not concrete.
- 7.2** It was resolved that the Chair should investigate the possibility of extending the basketball court area on the Recreation ground to permit netball, if the Living Sport survey suggests sufficient demand. JW

## 8 Grass Cutting Contract

- It was agreed the performance of the current contractor was very satisfactory and that he should be reappointed for 2019 based on his quoted prices, which remained unchanged. It was agreed that the contract should be extended to 3 years (ie 2019 to 2021) if he confirmed the prices would remain unchanged for the contract period.  
*(This was subsequently confirmed and the contract signed for the 3 year period)* Clerk to check JH

## 9 Sports Ground

- 9.1** The WREN funding agreement had been circulated before the meeting. It was resolved to sign Clerk to sign and return it JH
- 9.2** The tennis court build contractor contract with schedule of stage payments had been circulated before the meeting. It was resolved to sign this. Chair and RFO to sign HH JW
- 9.3** Two quotes were considered, and the lower one selected to progress for the trimming of the hedges and tree adjacent to the tennis courts location. Clerk to organise work JH  
*(work subsequently completed 14/2/2019)*
- 9.4** It was agreed to purchase a metal, self-assembly garage as storage for the cricket pitch maintenance equipment from S106 funds. Clerk to place order JH
- 9.5** It was agreed to send to the Football Foundation, the required draft letter underwriting the operating costs of the new pavilion, thereby enabling the grant application to be considered. Clerk to send letter JH

## 10 East-West rail link

- It was resolved to publish the list of routes, consultation venues and dates on the village web site and the noticeboards. Residents had received a letter informing them of the consultation. It was decided to ask if a consultation could be held in Hauxton. Clerk to action JH

## 11 Annual Parish Assembly

- It was agreed to hold this on 23 May 2019

## 12 Progress reports/feedback

- 12.1** The Chair reported that a meeting had taken place with the Redrow Project Manager. He had agreed to donate the plants from the ex-showhouses front gardens to the parish council. He had also agreed to consider 'siding-out' the public footpath beside Church Road near the church where it narrows and is difficult for pedestrians to pass without going onto the road. PC to collect and replant shrubs ALL
- 12.2** The Sunday lunch fund-raising event had raised £194.70.

**13 Correspondence**

All correspondence had been circulated to the parish councillors prior to the meeting.  
 A resident had asked that a more detailed account of his representation at the previous PC meeting be recorded in the minutes. It was confirmed that this was neither a requirement nor the policy of the PC.  
 A resident had prepared a report on the village hall project. This had been circulated to the parish councillors prior to the meeting. The councillors had read it but no new issues were raised. It was archived.

**14 Matters for future consideration** S137 request from Hauxton Pre-school for funding

**15 Date of next meeting** Wednesday 6 March 2019

**APPENDIX - Payments List**

		Inc. VAT
Lengard Limited	Letter of Intent payment	24,000.00
Lunch Club	S137	122.08
Norris & Fisher	Additional insurance for sports ground	27.49
Sherriff Amenity	Fertiliser spreader	598.80
Sherriff Amenity	Fertiliser	201.30
Wren	Tennis Third Party Contribution	6,396.25
Whittlesford Warriors Football C	Goals rental	40.00
Scamblers	Lawn mower	2,820.00
Scamblers	Extra 10 bladed cutter	720.00
Scamblers	Roller	6,300.00
RFO	Expenses (stationery)	7.99
RFO	Expenses (Picstop)	28.38
Chris Parr	Village work	20.00
Cambridge Courts	Tennis court contractor	3,690.00
HMRC	January PAYE	266.40
Councillor expenses	Screwfix	22.48
AIM Pest Control	Mole contractor	220.00