

# Hauxton Parish Council

Minutes of the meeting held on Wednesday 5 Dec 2018 in the Village hall

DRAFT

**Present:** Jane Ward (JW) - Chair, Sue Cook (SC), Janet Lockwood (JL) , Jill Down (JD), Tony Mason (TM), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

There were two members of the public present

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	<b>Apologies:</b>	Richard Geyman (RG), Gary Page (GP), Oliver Leonard (OL), Roger Hickford (RH), Kevin Cuffley (KC),		
2	<b>Declarations of interest:</b>	JL re item 5.3		
3	<b>Public Participation</b>	None		
4	<b>Minutes of Parish Council meetings</b>			
4.1	Minutes of meeting on 7 Nov 2018 were approved			
4.2	Matters arising			
	Item 3: TM had met with the resident on site.			
	Item 5: Following further discussion with Living Sport it had been agreed that their survey should include all Hauxton residents.		Chair and Clerk to progress with Living Sport	JW/JH
	Item 6/4.2/4.2/2.7: The Chair was still trying to resolve this issue of the ash trees obscuring the 40mph sign on the High Street		Chair to progress with Carter Jonas	JW
	Item 6/4.2/4.2/5.4: Repairs to the bench on the Rec were still to be completed by RG			RG
	Item 6/4.2/4.2/5.5: A request will be included in the next village newsletter asking for a volunteer to put shelving in the BT kiosk.		Chair to include in newsletter	JW
	Item 6/4.2/6: No Hauxton resident is now using the Mobile Village Warden scheme, so this will not be progressed.			
	Item 6/4.2/10: The PCSO surgery will take place at 10.30 on Monday 14th in Hauxton Village Hall		Chair to organise	JW
	Item 6/4.2/10: The Clerk reported that it was not possible to purchase a noticeboard suitable for public notices without a glass front. It was agreed to progress one with glass doors but leave it unlocked		Clerk to propose and obtain quotes	JH
	Item 9: JW to agree a date in February with RTW for work on the ash tree on Jopling Way		Chair to contact RTW	JW
	Item 10: A figure of £10 per pair of goals for annual hire had been proposed by the football club. This was agreed.		Clerk to formalise with club	JH
	Item 13: No response had been received from Anglian Water to the Clerk's offer of help to address this issue affecting Church Road residents.		Clerk to continue to chase	JH
5	<b>Finance</b>			
	Councillors received copies of the accounts and payments for approval before the meeting			
5.1	The accounts were approved			
5.2	The list of payments (see appendix) was approved.			
5.3	It was agreed to grant St Edmund's Church a contribution of £800 towards grass cutting costs.		RFO to transfer funds	HH

5.4	It was agreed that the PC would consider making a contribution towards the 'Bikeability' cycle training for primary school pupils to ensure continuity of this service if CCC are unable to fund it in 2019/20.	Clerk to advise Cambs CC	JH
5.5	The draft parish budget for 2019/20 was agreed. It was agreed unanimously that the annual precept per band D household should be set at £70.56 which represents an increase of £9.20 per year.	Clerk to advise SCDC	JH
<b>6 Playground Equipment</b>			
It was resolved that councillors should conduct visual inspections when possible, and to have a weekly inspection sheet available at each PC and VHC meeting for checks and comments to be recorded.		Clerk to present inspection sheet at each meeting	JH
It was agreed that Oliver Leonard and Panash Shah should be invited to attend the ROSPA equipment inspection training on 26 February 2019.		Clerk to provisionally book training	JH
It was agreed to investigate possible outdoor adult gym equipment for the Rec		Clerk to ask HIT organiser	JH
<b>7 Donkey Lane trees</b>			
JL reported that following her enquiries, it had become clear that the trees on the small strip of land beside Donkey Lane behind residents on Hawthorne Avenue, were Crown property. It therefore becomes the owners' choice to cut off and remove overhanging limbs.		Clerk to advise residents	JH
<b>8 Shuttle Bus</b>			
This was to consider options for the off-peak service. It was agreed to allow the peak service to run for a period of time. In the meantime it would be checked how much longer the service 31 had to run, and how long it would take from a decision on the off-peak service until operation.		Clerk to ask Jay Clarke for this information. Chair to ask for off-peak service ideas in the village newsletter.	JH/JW
It was also resolved to ask Jason Clarke for the results of the residents' survey regarding likely off-peak demand.			JH
<b>9 Reports from County and District Councillors</b>			
SCDC: The issue of the footpath beside the Redrow apartment blocks was raised. TM to talk to the planners about the encroachment of the scaffolding onto the footpath route.		TM to raise with planners	TM
The GCP Park & Ride consultation was still on-going. TM suggested another response from Hauxton PC		Clerk to draft another letter of objection to GCP	JH
CCC: no one from CCC was present.			
<b>10 Progress reports/feedback</b>			
10.1	Carols on the Green event was reported to be in hand		
10.2	WREN funding for tennis courts: No response had been received prior to the meeting. <i>(Comment - it has subsequently been confirmed that the grant application was successful)</i>		
10.3	Sports Ground funding: OL and JH had attended a 'meet the funders' event. This had been useful but no significant progress had been made.		
10.4	LHI speed sign update: The meeting was advised that OL would be collecting the equipment and be trained in its usage on 11 December 2018.		
<b>11 Correspondence</b>			
The PC had received an invitation to the school nativity.			

A resident had raised the issue of vehicles parking on Church Road, partially on the pavement. It was acknowledged that this was not illegal outside London.

Chair to talk to resident and drivers if appropriate

JW

A resident had raised the issue of speeding on The Lane. It had been explained that once the speed sign is operational, it could be moved to other locations in the village if necessary.

- 12 Matters for future consideration** Potential parish councillors have been invited to present at the January PC meeting  
The Chair asked parish councillors for ideas at the next meeting regarding visiting older residents during the bad weather.

all

- 13 Date of next meeting** Wednesday 9 January 2019

### APPENDIX - Payments List

£ inc. VAT

Chair expenses	Christmas lights and cards	110.14
EACH	Donation	50.00
Rougham Estates	Christmas tree	100.38
Birkett's Solicitors	Bank account opening	300.00
AJ King	October grass cutting	618.00
HMRC	November PAYE	158.80
Clerk expenses	WH Smith stationery	8.98
Clerk expenses	Scotsdales repellent tape	6.49
Clerk expenses	Homebase wooden posts & wire	13.90
The Poppy Appeal	Donation	25.00
JDK Grounds Maintenance	October grass cutting	70.00
ACRE	Annual membership	55.50
Viking Stationers	Printer Ink and paper	52.13
Walton Loo Hire	Loo hire on sports ground 5/12 - 1/1	105.60