

Hauxton Parish Council

Minutes of the meeting held on Wednesday 6 December 2017

DRAFT

Present: Jane Ward (JW) - Chair, Richard Geyman (RG), Janet Lockwood (JL), Jill Down (JD), William Reverchon (WR), Oliver Leonard (OL), Kevin Cuffley (KC), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

There were two members of the public present, and Mr Ian Sollom - Liberal Democrat Councillor candidate.

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Sue Cook, Gary Page, Roger Hickford		
2	Declarations of interest:	RG regarding item 6.3		
3	Public Forum	<p>A resident raised the issue of grass cutting in Jopling Way, stating that it had not been cut with the same frequency as other amenity areas. The resident was asked to contact the Clerk, at the time, if this area of grass is missed in future. He also asked if the sycamore tree in this area could be reduced to minimise the problems caused by sycamore seeds filling the gutters of nearby properties.</p> <p>A resident asked for the awarded ditch approaching his property to be cleared. He also mentioned that he had not been consulted regarding the use of his field as a potential location for the new village hall. The PC commented that independent studies showed that this option had been considered and rejected for a number of reasons.</p>	<p>Tree Warden to assess possibility of tree work.</p> <p>SCDC councillor to investigate with the Drainage Officer where the awarded ditch ends.</p>	<p>JL</p> <p>JL</p>
4	Minutes of Parish Council meetings	<p>4.1 Minutes of meeting on 4 October 2017: The minutes had been amended shortly after the initial publication following an objection by a resident, whose emails were circulated to councillors under item 11 as correspondence. They had been subsequently republished. The revised minutes were approved as amended.</p> <p>4.2 Matters arising:</p> <p>Item 4.2/7: No progress has been made yet regarding the shelving for books in the BT kiosk.</p> <p>Item 7: The Chair thanked RG for laying the wreath on Remembrance Day. The Poppy collection in Hauxton had raised £891.</p> <p>Item 10: KC agreed to follow this up with the resident.</p>		<p>OL/WR</p> <p>KC</p>
5	Finance	<p>Councillors received copies of the accounts and payments for approval before the meeting</p> <p>5.1 The accounts were approved.</p> <p>5.2 The list of payments were approved.</p> <p>5.3 A contribution of £800 to St Edmund's Church was agreed, from S137 funds, towards the cost of grass cutting and tree maintenance during 2017.</p> <p>5.4 The draft budget for 2018/19 had been circulated to councillors before the meeting, and was approved. It was resolved that the precept amount per household should remain unchanged again for the seventh year.</p> <p>5.5 Following correspondence from a resident, the publication of expenditure was considered. It was noted that there is no clear guidance for this and whilst Hauxton PC already comply with all legal transparency requirements for the size of parish turnover, it was resolved to go further and publish expenditure for the preceeding month as an appendix to each Council meeting minutes.</p>	<p>RFO to progress</p> <p>Clerk to advise SCDC</p> <p>RFO and Clerk to amend Financial Procedures and issue report as an appendix attached to minutes.</p>	<p>HH</p> <p>JH</p> <p>HH/JH</p>

6 Planning

Proposal: Variation of Condition 2 (approved plans) of planning permission S/1824/17/FL for residential development comprising 5 dwellings and associated garden land, road infrastructure, landscaping, and new access from Desmonds Close following demolition of existing agricultural buildings (revision to S/2999/16/FL).

Application ref: S/3882/17/VC

Location: Land between, 1, Desmonds Close and, High Street,, Hauxton, Cambridge

Applicant: Shelford Properties Ltd

PC response: Support, with the following comments: (1) The proposed site layout drawing shows the footpaths from plots 1 & 2 exiting on to the pavement beside High Street. This is not correct as there is no pavement. Unless the developer creates a pavement, this will result in a safety hazard. (2) We request that the Drainage Officer reviews his decision regarding maintenance of the awarded ditch between the site and 25 High Street, to permit maintenance from 25 High Street, and allow planting of the site boundary, thereby reinstating a secure barrier to 25 High Street.

Clerk to advise SCDC

JH

Proposal: Single storey front, side and rear extensions

Application ref: S/4045/17/FL

Location: 8 Willow Way, Hauxton, Cambridge, CB22 5JB

Applicant: Mr & Mrs Tapasvi

PC response: Support

Proposal: Erection of a single detached garage

Application ref: Application Ref:

Location: 2 Hawthorne Avenue, Hauxton, CB22 5JA

Applicant: Mr Richard Geyman

PC response: Support

Proposal: Two storey extension to rear of house and relocation of access road and gate

Application ref: S/4137/17/FL

Location: 28 Church Road, Hauxton, Cambridge, CB22 5HS

Applicant: Mr Simon King

PC response: Support with the following comments: (1) We request that obscured windows are used on the elevation overlooking number 26, across the drive. (2) Please place a condition on the consent such that if tradesmen park vehicles on the recreation ground car park and cause damage, they must make good or reimburse the cost of repairs to the parish council.

7 Bus Stops/Shelters

7.1 It was agreed that following a complaint from a resident, in relation to the bus shelter on the northern side of the A10, Harston Parish Council should be formally requested to clean up their bus shelter. Quotations had been obtained for refurbishment, replacement and removal of the existing Hauxton owned bus shelter on the southern side of the A10. It was resolved to seek a further quotation for refurbishment from a local maintenance contractor.

Clerk to approach JDK

JH

7.2 It was agreed to approach Cambridgeshire County Council Highways Dept. and Whippet bus company to see if they would be prepared to move the existing bus stop opposite the village green, to a position nearer to the old village hall, on safety grounds. It was noted that the school bus already uses this location.

Clerk to approach Highways and Whippet.

JH

8 Greater Cambridge Partnership/Junction 11 Park & Ride

The GCP Board recently made the decision to progress the business case for a 2,000 space Junction 11 Park & Ride beside the A10 in Hauxton parish, and to form a Local Liaison Forum (LLF) specifically for this issue. It was agreed that multiple Hauxton councillors would attend, if possible, the first meeting establishing the basis on which this group will work.

Details to be circulated

JL

9 Reports from County and District Councillors

County: KC reported that the CCC was heavily involved in the budgetting process at the current time.

10 Progress reports/feedback

10.1 Recreation Ground - The Clerk reported that the Recreation Ground had been closed for car parking from mid-day on Tuesday 7 November until mid-day on Wednesday 8 November. Concern was expressed about the damage caused to part of the grass parking area.

Clerk to tape-off this area to allow recovery.

JH

10.2 Highways Open Day - A report from the open day had been circulated prior to the meeting, which reported back on highways' issues that the Chair and Clerk had addressed on the day. These included:

Moving the 40mph sign on High Street closer to the road to improve visibility - agreed.

A10 toucan light sequencing - no changes possible

Zebra crossing - costs established. Project will be reconsidered after the radar speed signs have been in operation for a period of time, and data recorded.

Other issues could not be addressed due to the personnel responsible not being present.

10.3 Shuttle bus - this is out to tender at the moment, and should be operational by April 2018. The peak time schedule has been agreed; the off-peak wider route is not possible.

10.4 It was agreed that any surplus generated from the carol singing should be donated to Jimmy's Cambridge Charity who support the Cambridge homeless community. Redrow, the PTA and the WI have all sponsored parts of the event and a resident is making the mince pies.

10.5 Sports Ground - The bid for funding from the Sport England Community Asset Fund has been rejected because we have already received grant funding for the cricket pitch. The user group is now investigating possible local funding sources.

10.6 Village hall, planning update - Additional studies had been submitted following a request by SCDC, including a noise impact assessment and an ecological impact assessment. An existing user travel survey had been conducted and submitted. Revisions to the building design had also been submitted. The consultation period for responses on these had expired on the day of the meeting.

11 Correspondence (correspondence had been circulated to councillors prior to the meeting)

A resident had complained about the speed of traffic along Church Road.

Clerk to advise resident of current actions in hand to address the issue.

JH

A resident had objected to the minutes of the previous meeting. Changes had been made and no further action was considered necessary.

A resident had requested the RFO supply previously published financial data be summarised in a particular format. This was discussed at length and the PC decided to provide extra financial information on a monthly basis (as an appendix to the minutes - see minute 5.5 above). Expenditure on a project by project basis will be presented at the Annual Parish Assembly. It was resolved that this is the end of the matter and the Clerk, the RFO and councillors should not respond further independently. It was also resolved that the PC should discuss similar emails at the Council meeting before responses in future.

Clerk to advise resident of actions decided.

JH

12 **Matters for future consideration** None

13 **Date of next meeting** Wednesday 3 January 2018

APPENDIX - Payment List

		£ inc. VAT
Clerk expenses	Land Registry document	3.00
Cambridgeshire Acre	Annual membership	54.00
Complete Weed Control	Sports ground Control of Chafer Beetle	2,388.00
Clerk expenses	Sports Ground Pipework components for water supply	42.71
Chair expenses	Bulbs for Jopling Way	8.00
HMRC	October PAYE	237.60
Cass Allen Associates	Noise impact assessment	2,244.00
CGM	Verges for May	266.40
CGM	Amenity areas August & September	276.00
JDK Grounds Maintenance	Sports ground October cuts	130.00
JDK Grounds Maintenance	Sports ground clearing the drive	50.00
JDK Grounds Maintenance	Sports ground help with fitting tap	30.00
JDK Grounds Maintenance	Sports ground rolling	80.00
Applied Ecology Ltd	Ecological impact assessment	1,024.20
JDK Grounds Maintenance	Pot holes on Recreation ground and last grass cut	185.00
CGM	Amenity areas last September cut	138.00
The Lockton Charitable Assoc.	Rainbow Trust charitable donation	50.00
Viking Stationery	5 printer inks	65.98
Walton Loo Hire	Sports ground November hire	105.60
Edmund Brookes	Remembrance Wreath	25.00
Pestforce	Mole control payment 2 of 4	220.00
DW Shotton Landscapes	Sports ground cricket square construction	36,253.44
Clerk expenses	Ridgeons rabbit fencing for sports ground	8.65
Clerk expenses	Litter pickers x 4	19.78
Chair expenses	Scotsdales Christmas lights	49.99
Adams Harrison Solicitors	Deed of Variation Recreation Ground	1,080.00
HMRC	November PAYE	219.20
Walton Loo Hire	Sports ground December hire	105.60