

Hauxton Parish Council

Minutes of the meeting held on Wednesday 1 February 2017

Present: Jane Ward (JW) - Chair, Richard Geyman (RG) - Vice Chair, Sue Cook (SC), Janet Lockwood (JL) Gary Page (GP), Jill Down (JD), Tony Orgee (TO), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk
There were 13 members of the public present

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Apologies:	Owen Patman, Gail Kenney		
2	Declarations of interest:	RG declared an interest in items 6.2 and 6.4.		
3	Public Forum	Mr John Wilkinson presented his proposal to build the new village hall on the village allotments. The document had been circulated to councillors in advance of the meeting.		
4	Response to resident's representation	Mr Wilkinson was thanked for the work put into his document, but no motion was put forward that his proposal be progressed, because the decision on the community hub location had already been decided, following consultations with the village over the last two years.	Clerk to advise Mr Wilkinson	JH
5	Minutes of previous meeting	<p>5.1 Minutes of meeting on 4 January 2017 were approved with the correction to item 8.1 which should have stated that the fallen tree was in the Riddy Brook, and not the River Cam.</p> <p>5.2 Matters arising: Item 4.2/6.3: The Clerk was given approval to purchase the non-metallic plaque at a cost of £10.15 ex VAT Item 4.2/7: The Clerk had met with Highways Dept and agreed the location of speed signs on Church Road. Prices had been established and it was agreed to meet with Redrow at a Consultative Committee to try and share the cost involved. (This meeting will also cover an issue involving the 'kissing gate' on footpath No.1)</p>	<p>Clerk to purchase and install</p> <p>Consultative Committee to be organised</p>	<p>JH</p> <p>JL</p>
6	Finance	<p>Councillors received copies of the accounts and payments for approval before the meeting</p> <p>6.1 The accounts were approved.</p> <p>6.2 The list of payments was approved.</p> <p>6.3 It was agreed to reimburse the resident £10 for the electricity and inconvenience for supplying power to the Christmas lights on the recreation ground.</p> <p>6.4 It was agreed to fund £200 for mats and storage equipment for the Little Acorns parent and baby/toddler group from S137.</p> <p>6.5 It was agreed to purchase a new dog bin for the village green at a cost of £112.67. (It was subsequently agreed to progress this purchase only if the bin could not be obtained promptly from SCDC)</p>	<p>RFO to reimburse</p> <p>RFO to action</p> <p>Clerk to contact SCDC and purchase if necessary</p>	<p>HH</p> <p>HH</p> <p>JH</p>

	6.6 It was agreed that the RFO could make the regular monthly contract payment of £30 to Chris Parr (for emptying litter bins not emptied by SCDC) on an ongoing basis without seeking PC approval every month. This contract had been previously agreed at the meeting on 7/9/2016, item 4.2/7.2.1	RFO to action	HH
7	Village Maintenance		
	7.1 Three contractors had been invited to tender for the revised 2017 grass maintenance contract. Two tenders were received, from CGM and Herts & Cambs Ground Maintenance. It was agreed to select CGM for just a single year and to monitor performance closely.	Clerk to advise contractors and monitor in season	JH
	7.2 Despite a notice (at the Hauxton end) to the effect that Donkey Lane is unsuitable for vehicles, it is being used by drivers. Legally this cannot be prohibited, but it was agreed to request Harston PC to put a notice at the Newton Road end warning drivers of its unsuitability..	Clerk to contact Harston PC	JH
8	Village Activities		
	8.1 It was agreed that a Neighbourhood Plan for Hauxton would be a useful document but that preparation was likely to take between 18 months and 2 years. An invitation will be included in the next Newsletter to see if any residents wish to undertake the work because it is required to be community led.	Chair to include in next newsletter	JW
	8.2 It was agreed to permit dogs on the Recreation ground provided they are on a leads. This will initially be for a 6 month trial period. It was agreed to press SCDC for a dog bin on the Rec, but to buy one if this is not possible.	Clerk to remove prohibition notices and replace with suitable warning versions	JH
9	Community Hub		
	9.1 The working guidelines proposed for the working group were approved.		
	9.2 The architect's Letter of Appointment was agreed and signed.	Clerk to return copy to architect	JH
	9.3 It was agreed to sign off stage 1, ie layout and building envelope	Clerk to advise architect	JH
10	Reports from County and District Councillors		
	County: TO advised he will be attending a briefing on Trumpington Sport Village shortly and will report back. He also commented that the CCC will be trying to set their budgets this month for the CCC precept.		
	District: JL advised that the SCDC planning Dept has difficulties with the 5 year land supply and the target of completed builds is impossible to meet in the short term (5 years.)		
	Currently, the balance of decisions needs to be in favour of approval, and the status of our villages as "Group Villages" counts for less. Support for small developments in our villages will be encouraged.		
	The Government considers the need for new housing to trump most other considerations, particularly those tending to restrict growth.		
	The emphasis is on sustainability which includes transport links to Cambridge.		
	This makes Hauxton vulnerable as we have good links and short distances, but we are in the Cambridge Green Belt so that counts for us in controlling big applications.		

11	Annual Parish Assembly	It was agreed to provisionally set the date for Tuesday 23 May at 7.30pm.		
12	Progress reports/feedback	<p>12.1 Neighbourhood Watch: It was agreed to extend the contact list on the village web site to include all contacts.</p> <p>12.2 Little Acorns: It was noted that 15-17 families are now regularly meeting at the village hall for this parent and baby/toddler group.</p> <p>12.3 Shuttle bus: There will be a consultation on the route shortly, but implementation is likely to be another 5 months.</p> <p>12.4 Sports pavilion: Planning approval is currently held up by issues relating to the transport statement. Grant applications will be restarted when approval is gained. The Football Foundation have advised they are prepraed to consider an application for a contribution to the build cost.</p> <p>12.5 A quiz night to raise funds for the pavilion may take place if volunteers can be found. The summer ball proposed by GP will be deferred until 2018.</p>	Clerk to action when list is available	JH
13	Correspondance	<p>13.1 Tree survey service: This is an initiative by SCDC and level of interest amongst parish councils had been sought. The Clerk advised HPC could be interested. No costs had been provided.</p> <p>13.2 The BPHA Extra-Care apartments at Hauxton Meadows received planning approval on 22 December. Work is due to start in the next week or so.</p> <p>13.3 Road Closure: It was noted that Hauxton Road in Little Shelford (which connects LS to Hauxton) will be closed for 3-4 days</p> <p>13.4 Permitted development: SCDC planners had advised that two permitted developments had been agreed in Hauxton. These were 4 Jackson Close and 22 Church Road, and were accepted under the new permitted development guidelines. Details had been put on the web site.</p> <p>13.5 The Clerk advised that, following an approach from SCDC planners, a formal request had been received from the village hall trustees to withdraw the planning application S/2398/14/FL for the extension to the village hall. This had been actioned with SCDC.</p> <p>13.6 A request had been received for assistance in locating a Forest School in the village. The proposed site was unclear.</p>	Request to be clarified.	JW
14	Matters for future consideration	Following agreement with the VHMC, the PC agreed to investigate the cost of a commercial dishwasher which could be used now and transferred to the new building at a later date.	Establish cost of purchase and installation and put on next agenda	SC
16	Date of next meeting	<p>1 March 2017 at 8pm</p> <p>Meeting closed at 10:05pm</p>		