

## HAUXTON PARISH COUNCIL

I hereby give notice of the Annual Meeting of Hauxton Parish Council on **Wednesday 7 June 2017** at 8.00pm in the Alice Cambridge Room, Hauxton Village Hall.

All members of the Council are hereby summoned to attend

There will be a 15-minute forum at the start of the meeting to hear representations from the public.

### AGENDA

1. Western Orbital Local Liaison Forum (LLF) – A briefing for the parish council and discussion on the possibility of a new P&R site by Tim Watkins of Cambridgeshire County Council prior to the public meeting on 21 June in Hauxton Primary School
2. Apologies
3. Election of Chair and Vice -Chair
4. Minutes of the parish council meetings
  - 4.1. Minutes of meeting on 3 May 2017
  - 4.2. Matters arising from the minutes
  - 4.3. Minutes of extraordinary meeting on 18 May 2017
  - 4.4. Matters arising from the minutes
5. Review of existing representation and procedures (required by the standing orders, section 2j)
  - 5.1. Review and adoption of standing orders
  - 5.2. Review of representation on external bodies
    - 5.2.1. Village Hall Management Committee
    - 5.2.2. Hauxton Consultative Committee
    - 5.2.3. Hauxton Town Lands Charity
  - 5.3. Review and confirmation of arrangements for insurance cover
  - 5.4. Review of land and assets including buildings and office equipment, and Asset Register
  - 5.5. Review of the Council's and/or employees' memberships of other bodies
  - 5.6. Review of Code of Conduct for Members
  - 5.7. Review of the PC complaints procedure
  - 5.8. Review of Data Protection Policy
  - 5.9. Review of Financial Procedures
  - 5.10. Review of Financial Risk Assessment
  - 5.11. Review of Reserves policy
  - 5.12. Review of Equal Opportunities Policy
  - 5.13. Review of Child Protection Policy
  - 5.14. Review of Media Policy
  - 5.15. Review of Vexatious Correspondence Policy
  - 5.16. Dates and times of ordinary meetings for the year ahead
6. Declarations of interest
  - 6.1. To receive declarations of interest from councillors on items on the agenda
7. Parish Council membership – To agree to co-opt another councillor to fill the existing vacancy.
8. Finance
  - 8.1. Current status - income, expenditure and cash balances
  - 8.2. Payments for approval
  - 8.3. To agree S137 funding request from Magpas.
  - 8.4. To confirm that the Allotments can purchase further water storage containers with the balance of the S137 grant awarded to them in 2015.

9. Planning

9.1. Proposal: Alterations and extension to house to form two dwellings

Application ref: S/1632/17/FL

Location: 5 Church Rd, Hauxton, CB22 5HS

Applicant: Mr Dave Southby

9.2. Proposal: Residential development comprising 5 dwellings and associated garden land, road infrastructure, landscaping, and new access from Desmonds Close following demolition of existing agricultural buildings (revision to S/2999/16/FL)

Application ref: S/1824/17/FL

Location: land to the west of Desmonds Close, Hauxton

Applicant: c/o agent, Shelford Properties

10. Reports from County & District Councillors

11. Progress reports/feedback

11.1. Community Hub Working Group – To approve revised plans

12. Correspondence

13. Matters for future consideration

14. Date of next meeting

Members of the public and media are welcome to attend. Members of the public are able to speak during the allocated 15 mins Public Forum. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis.

John Hammond  
Clerk to Hauxton Parish Council  
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