

# Hauxton Parish Council

Minutes of the meeting held on Wednesday 6 September 2017

**Present:** Jane Ward (JW) - Chair, Richard Geyman (RG), Sue Cook (SC), Janet Lockwood (JL) Gary Page (GP), Jill Down (JD), William Reverchon (WR), Oliver Leonard (OL), Roger Hickford (RH), Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk  
There was one member of the public present.

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	<b>Apologies:</b>	Owen Patman		
2	<b>Declarations of interest:</b>	All councillors present had declared an interest in item 6.2, and had completed a Dispensation Request form. Dispensation had been granted by the Clerk to enable the council to conduct the business, and because this item was in the interests of residents.		
3	<b>Public Forum</b>	Mr Peter Elliott advised that following discussions with the County Council he had replaced the kissing gate on footpath No.1 with a disability friendly version supplied by the County Council. He also expressed concern that the footpath is sloped in places beside the river, making it hazardous for wheelchairs and children.	Clerk to advise Peter Gaskin regarding the slope.	JH
4	<b>Minutes of Parish Council meetings</b>	<p><b>4.1</b> Minutes of meeting on 12 July 2017 were approved.</p> <p><b>4.2</b> Matters arising:</p> <p>Item 8.2: Ownership of the dangerous tree on the High Street had been determined following an on-site meeting between interested parties.</p> <p>Item 8.4: The Sports Ground pedestrian gate by the car park has now been padlocked to prevent it being left open allowing rabbits onto the pitches. The A10 pedestrian gate remains the main walk-in entrance.</p> <p>Item 9: The Clerk is awaiting the publication of the SCDC planning training course in the autumn.</p> <p>Matter arising from meeting on 3 May 2017: Item 4.2/5.2 SC reported that the incorrect location of dog bin in alley off The Lane, was still not remedied.</p>	<p>Clerk to circulate details when available</p> <p>SC to progress</p>	JH
5	<b>Finance</b>	<p>Councillors received copies of the accounts and payments for approval before the meeting</p> <p><b>5.1</b> The accounts were approved.</p> <p><b>5.2</b> The list of payments were approved.</p> <p><b>5.3</b> It was agreed to revise the Financial Procedures, section 3.5 to recognise a change in the payment process with Barclays Bank.</p> <p><b>5.4</b> The RFO reported that the Annual Audit form had been returned from the external auditors stating that "everything is in accordance with proper practice and no matters have come to our attention giving cause for concern". Chair thanked the RFO. Subsequently, the "Notice of conclusion of the audit", which details the rights of inspection, had been completed and posted on the web site and notice board, as required.</p> <p><b>5.5</b> It had been agreed by email that we should continue with Pestforce for the control of the moles on amenity areas at an annual cost of £880. It had also been agreed by email that we would use Complete Weed Control for the weed control of the Sports Ground at £350 + VAT.</p>	RFO to pay	HH

6	<b>Planning</b>	<p>6.1 Proposal: Rear single storey extension and internal works  Application ref: S/2792/17/FL  Location: 79 Church Road, Hauxton, CB22 5NS  Applicant: Mr &amp; Mrs Hutton  PC response: Support</p>	Clerk to advise resident.	JH
	6.2	<p>Proposal: Construction of a new Village Hall and associated soft landscaping and car parking  Application ref: S/2942/17/FL  Location: Recreation Ground, Church Road, Hauxton, CB22 5HS  Applicant: Hauxton Parish Council  PC response: Support (unanimous)</p>	Shelves to be constructed	OL/WR
7	<b>BT kiosk</b>	<p>A working paper had been circulated prior to the meeting detailing residents' suggestions for how the village could use the BT kiosk. It was agreed to use it as an interim self-service library (similar to those in Little Shelford and Harston), until the new village hall is built when the self-service library will be transferred there. An offer had been received from a resident to help clean it and this will be followed up.  Initially OL and WR will investigate constructing shelving for the books. If space permits a recipe swap area may be made available.</p>	Clerk to advise resident.	JH
8	<b>Speed restriction measures on Church Road</b>	<p>Options had been circulated prior to the meeting, following a meeting between the Clerk and a Highways Dept. representative.  It was decided to progress the installation of mobile radar speed signs. A submission for funding two signs and four posts will be made to the Local Highways Improvement grant scheme by 30 September.  If no grant is received the HPC will fund jointly with Redrow.  If the cameras do not reduce speeds, speed cushions will be considered in the future.</p>	Clerk to prepare LHI application	JH
9	<b>Dogs on amenity areas</b>	<p>The 6 month trial period had been completed since the decision to permit dogs on leads on the Recreation ground. It was considered to be mostly well observed but with some exceptions. The council was minded to cease this permitted 'dog on lead' arrangement due to these offenders but decided to extend the trial until the end of the year, before finally deciding.  It was decided to no longer permit dogs on the sports ground. This followed advice from Sport England contractor installing the new cricket pitches. It was also noted that numbers of dogs using the site had increased with the increased number of new residents in the village.</p>	Clerk to put on agenda for January 2018 meeting	JH
10	<b>Car parking</b>	<p>Residents had complained of difficulty exiting from their properties onto High Street because of parked cars. It was also noted that the buses are often unable to stop beside the pavement at the bus stop for the same reason. It was agreed to check with Whippet coaches if they see this as an issue, and to check with Highways to seek advice on options open to the PC.</p>	Clerk to contact Whippet Coaches and Highways Dept	JH
11	<b>Fundraising &amp; Christmas</b>	<p>It was agreed to evaluate the possibility of carol singing on the village green around a Christmas tree. Provisional date and time - 6.30pm on Friday 8 December  Sponsorship to be sought from Redrow for the tree.</p>	Event to be organised and school to be approached Clerk to contact Redrow	JW/OL JH

	Ideas needed for an event in the new year	Councillors to consider	All
<b>12</b>	<b>Employee salary review</b>	It was agreed to regrade the two positions and pay the appropriate national scale rates.	
<b>13</b>	<b>Reports from County and District Councillors</b>	<p>County: RH confirmed that the ownership of the tree on High Street was now resolved. He asked if the PC would support vehicle restrictions on Donkey Lane. It was agreed to canvas residents' views.</p> <p>District: JL reported new guidance had been issued from SCDC regarding gypsies and traveller encampments following local difficulties.</p> <p>JL also advised on a proposal within SCDC to eliminate the use of paper caddies in the blue recycling bins. This would be more efficient with fewer lorry journeys and the recycling would all be mixed together. It would save money and fuel.</p> <p>Network Rail proposal for footpath deviation (including part of Donkey Lane) in order to close level crossing no 7 in Harston, is being investigated by public inquiry. JL was attending the pre-inquiry meeting the next day.</p> <p>The Open Cambridge event on Saturday 8 Sept. allows, among other things, organised visits of Eddington (new North Cambridge site).</p> <p>JL reported that there is a new SCDC portfolio of Health and Wellbeing: -</p> <p>A recent task and finish group had produced a recommended Vision for reducing social isolation. The ideal village would contain a "Village Hub/centre where residents of all ages feel comfortable to play cards, drink coffee, eat cake, socialise and plan activities." It also stated that "Individuals should be able to make choices about activities which are free from transport concerns."</p> <p>JL hoped that this would become Policy and support the application for the new village hall.</p>	<p>Chair to seek views in next newsletter</p> <p>JW</p>
<b>14</b>	<b>Progress reports/feedback</b>	<p><b>14.1</b> Shuttle bus: This will go out to tender soon. The view of the PC was that 'through-tickets' should be available and prices should match those available from the Trumpington Park &amp; Ride.</p> <p><b>14.2</b> Community Hub: The planning application was currently being considered. Residents' views should be made by 20 September.</p> <p><b>14.3</b> Playground equipment: It was agreed that production should be held back, pending the village hall planning approval.</p> <p><b>14.4</b> Footpath No. 1 had been dealt with during the public forum.</p> <p><b>14.5</b> Weed control and pest control on amenity areas had been dealt with under item 5.2</p> <p><b>14.6</b> Litter picking on the sports ground and Willow Way is now done by volunteers. A blue recycling bin has been put on site at the sports ground and will be emptied monthly.</p>	
<b>15</b>	<b>Correspondence</b>	<p>Notification of change of some house types and brick colours on Hauxton Meadows had been received. These were for information only.</p> <p>Remembrance Sunday on 12 November will include wreath laying during the Act of Remembrance at the War Memorial.</p>	

Information from Community ARC (formerly known as The Youth Store) had been received detailing services and equipment to support Children's and Young People's activities and events.

Heidi Allen had advised that her constituency office had moved from Hardwick to Sawston.

OL advised that a sponsored cycle ride for the Rainbow Trust involving 80 riders from Cambridge to London will pass through Hauxton on Thursday 21 September at around 10am.

**16 Matters for future consideration** None

**17 Date of next meeting** Wednesday 4 October 2017