

Hauxton Parish Council

Minutes of the meeting held on Wednesday 2 November 2016

DRAFT

Present: Jane Ward (JW) - Chair, Sue Cook (SC), Janet Lockwood (JL) Gary Page (GP), Tony Orgee (TO) and John Hammond (JH) - Clerk

There were three members of the public present

		<u>Action</u>	<u>By</u>
Public Forum	Mr Peter Elliott advised that following a complaint from a resident concerning the lack of a wheelchair friendly kissing gate on footpath No. 1, the County Council have agreed to supply a replacement, and another suitable gate for the church end to enclose Church Meadow.		
	Mr Elliott complained that the section of footpath No.1 beside the river Cam slopes towards the river and makes it unsafe for wheelchairs or pushchairs.	JL to raise this with Redrow.	JL
	Mr Elliott also advised that the banks of the awarded watercourse between High Street and his property need clearing	JL to raise this with SCDC	JL
	Mr John Mead asked for an explanation of S137 funding		

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Action</u>	<u>By</u>
1	Declarations of interest:	The Chair declared a pecuniary interest in item 5.2 as these include reimbursement of some expenses		
2	Apologies:	Gail Kenny, Richard Geyman, Owen Patman, Jill Brown, Hazel Hammond. The meeting was still quorate.		
3	Parish Council membership and staff update	Nothing to report		
4	Minutes of Parish Council meetings			
	4.1	Minutes of meeting on 5 October 2016: These were approved without correction		
	4.2	Matters arising:		
		Item 4.3: It had not been possible to organise a public meeting to discuss the parish boundary review. It was agreed that a newsletter - with coloured maps - would be distributed to residents, urging them to respond.	JW to organise and distribute	JW
		Item 8: Harrow had confirmed that they would fund and provide two noticeboards to provide residents with information during the remediation process of the WWTP site		
		Item 9: Just one resident had responded to date with suggestions for the use of the BT kiosk.		
		Item 10.1: Will Garfitt had repaired the damage to the recreation ground caused by his contractors.		
		Item 10.6.3: No response had yet been received from Highways concerning lorries blocking the cyclepath near the M11		
		Item 14: The Winter Health packs had been distributed to residents attending the luncheon club.		

4.3 It was agreed to remove the proposer and seconder from the minutes in line with CAPALC best practice guidelines.

5 Finance

Councillors received copies of the accounts and payments for approval before the meeting

- 5.1 The Clerk reported that expenditure to date was 52% of budget after seven months of the financial year. CGM continued to cause problems on invoicing with approximately half of their invoices for August and September being wrong. Credit notes had been received by the RFO for these errors.
- 5.2 Payments approved were: Cambridgeshire ACRE (Subscription) £54.00, Agaworks (S137 contribution to allotment water supply) £223.36, JDK Maintenance (grass cut) £65.00, Chris Parr (Emptying bins and cleaning benches) £80.00, Cambridgeshire Cricket (Fertiliser application) £150.00, CGM (Grass cutting) £873.60, Pestforce (Mole control) £220.00, Birketts Solicitors (Sport England grant legal fees) £600.80, Sherriff Amenity (Fertiliser) £359.04, JDK Maintenance (Rabbit proof fencing) £2170.00, Jane Ward (Newsletter printing) £162.00, John Hammond (Padlock, signs and weed killer for Sports Ground) £53.20, HMRC £143.40, and salaries

6 Recreation grounds and open spaces

- 6.1 Church Road: It was agreed to use Kompan as the core contractor and to meet with them to modify the play equipment quotation. JW and RG met with Tim Wall and Kompan previously. Chair to contact and progress JW
- 6.2 Willow Way: Nothing to report
- 6.3 Village green: The benches have been cleaned. The small plaque missing from the post near the bird cherry tree has not been replaced Clerk to ask Chair of the Town Lands Trust concerning its original dedication JH
- 6.4 Jopling Way: Leaves on path currently causing issues
- 6.5 Sports Ground: It was agreed to install one of the two cycle shelters at a cost of £1,570.00. It was also agreed to use Pestforce to remove the remaining rabbits in burrows from the field at a cost of £250.00. Harrow had agreed to re-imburse the council for paint and signs on the main gate to discourage intruders. Clerk to progress JH
- 6.6 Footpaths: The kissing gate issue had been resolved but JL to contact Redrow concerning the path itself, see public forum actions
- 6.7 Hauxton Meadows: nothing to report

7 Community Hub Working Group

It was agreed:

1. To retain the CHWG structure as it currently stands and to bring in residents with appropriate skills, in due course, on a temporary basis when needed to realise the project.
2. To invite three potential architects to pitch for the work with initial designs, without payment.
3. To use the brief stating the full project cost as £750K.

Clerk to send to nominated architects

JH

4. That the CHWG should meet monthly, but meetings cancelled if not needed.

Regular date to be agreed

JH

8 Report from the VHMC

The managing trustees (VHMC) had requested a meeting with the custodian trustees (PC) to ensure timing of selling integrated well with timing of build.

A fire assessment of the VH had been done and some actions are in hand. The lunch club is proving to be a success.

9 Reports from:

9.1 County Council: The report from TO had been circulated beforehand.

South Cambs DC: JL said it had been reported that elected Mayors would have the authority to allow build in the Green Belt

9.2 Treewarden: The Clerk had received notice that tree work applications and notifications system had been modified, and because they are now handled as part of the normal planning application system, no paperwork will be sent to parish councils in future, the system relying on emails and reference to the planning portal.

9.3 Hauxton Consultative Committee: Nothing to report

9.4 Web site: Nothing to report

10 Transport

JL reported a meeting would take place the following day to progress the turning circle for the shuttle bus.

The Clerk reported that progress regarding the replacement of the number 31 bus stop sign still depends on provision of a pole from Highways, which is chased regularly.

11 Correspondence

Copies of correspondence from residents had been circulated before the meeting. These included Mr John Pretlove (regarding Fields in Trust) and Mr John Wilkinson (regarding the play area location and the pine trees at Hauxton Meadows)

The Chair reported correspondence from village young mums, supporting the Parents/Carers Toddler group initiative. She will endeavour to help this group get started.

The Clerk reported correspondence on the Community Gritting Scheme for 2016-17 from Highways Services. Volunteers to be invited via the web site and the grit bins to be identified and checked.

Clerk to place on web site

JH

12 Date of next meeting

7 December 2016

Meeting closed 9:45pm