

HAUXTON PARISH COUNCIL

I hereby give notice of the Annual Meeting of Hauxton Parish Council on **Wednesday 11 May 2016** at 8.00pm in the Alice Cambridge Room, Hauxton Village Hall.

All members of the Council are hereby summoned to attend

There will be a 15-minute forum at the start of the meeting to hear representations from the public.

AGENDA

1. Apologies
2. Election of Chair and Vice -Chair
3. Minutes of the parish council meetings
 - 3.1. Minutes of meeting on 6 April 2016
 - 3.2. Matters arising from the minutes
4. Review of existing representation and procedures (required by the standing orders, section 2j)
 - 4.1. Review and adoption of standing orders
 - 4.2. Review of representation on external bodies
 - 4.2.1. Village Hall Management Committee
 - 4.2.2. Hauxton Consultative Committee
 - 4.2.3. Hauxton Town Lands Charity
 - 4.3. Review and confirmation of arrangements for insurance cover
 - 4.4. Review of land and assets including buildings and office equipment, and Asset Register
 - 4.5. Review of the Council's and/or employees memberships of other bodies
 - 4.6. Review of the PC complaints procedure
 - 4.7. Review of PC procedure for requests under Freedom of Information and Data Protection
 - 4.8. Review of PC procedure for dealing with the press/media
 - 4.9. Review of Financial Procedures
 - 4.10. Review of Financial Risk Assessment
 - 4.11. Review of Reserves policy
 - 4.12. Review of Equal Opportunities Policy
 - 4.13. Review of Child Protection Policy
 - 4.14. Dates and times of ordinary meetings for the year ahead
5. Declarations of interest
 - 5.1. To receive declarations of interest from councillors on items on the agenda
6. Parish Council membership and staff update
7. Finance
 - 7.1. Current status - income, expenditure and cash balances
 - 7.2. Payments for approval
 - 7.3. To approve the Annual Audit Governance statement
 - 7.4. To approve the Annual Audit Accounting statement
 - 7.5. To approve a budget amendment
 - 7.6. To agree S137 funding request from Community swimming pool.
8. Local Government Transparency Code 2015 – Implications to Hauxton of being over £200K
9. Play area safety report
 - 9.1. To consider actions arising from this
10. Recreation grounds and open spaces

- 10.1. Church Road
- 10.2. Willow Way
- 10.3. Village Green
- 10.4. Jopling Way
- 10.5. Sports Ground
- 10.6. Footpaths, waterways and roads

11. Reports from

- 11.1. County & District Councillors
- 11.2. Tree wardens
- 11.3. VH working party
- 11.4. Representatives on VH Management Committee
- 11.5. Hauxton Consultative Committee
- 11.6. Web site/Facebook

12. Transport

13. Correspondence

14. Date of next meeting

Members of the public and media are welcome to attend. Members of the public are able to speak during the allocated 15 minutes Public Forum. Those wishing to speak are strongly advised to contact the Clerk ahead of time in order to secure a place on the first come, first served basis.

John Hammond
Clerk to Hauxton Parish Council
01223 872680