

Hauxton Parish Council

Minutes of the meeting held on 7 September 2016

Present: Jane Ward (JW) - Chair, Sue Cook (SC), Janet Lockwood (JL), Owen Patman (OP), Tony Orgee (TO), Hazel Hammond (RFO) and John Hammond (JH) - Clerk
 Members of the public present: Mr Peter Elliott, Mr John Mead, Mr Roger Cook, Mrs Jill Down

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Proposed</u>	<u>Seconded</u>	<u>Action</u>	<u>By</u>
	Public Forum	<p>Mr Elliott expressed concern over the revised route of footpath number 1, as it runs over a mains gas pipe. Redrow advised him that the gas pipe is no longer used. PE handed to the Clerk a copy of a grant of easement dated 1972 showing the route of the gas pipe. Upon TO's advice it was agreed to send a copy of this to Redrow, the Inspector and CCC footpath person at Shire Hall.</p> <p>Mr Elliott also claimed that the water beneath the footpath is 'highly contaminated'. JL said she had been in touch with CCC and SCDC about this issue.</p> <p>Mr Mead asked three questions: Was the village hall working party made up of PC or VHMC members? Are all declaration's of interest declared at the start of meetings recorded in the minutes? And was the Village Hall permission to sell meeting a public meeting?</p> <p>Mr Mead was advised that the working party is made up from PC members, that declarations of interest made at the start of PC meetings are recorded in the minutes, and the ballot meeting, which was a VHMC meeting and not a PC meeting, was a public meeting</p>			Clerk to copy relevant sections of the document, return the original to PE and and circulate	<u>JH</u>
1	Declarations of interest:	None				
2	Apologies:	<p>Gary Page and Richard Geyman</p> <p>The Chair advised the meeting that the Agenda would be shortened because of the reduced number of councillors and the importance of some of the issues involved. An extraordinary meeting had already been arranged for the 14 9 2016 to cover the items left outstanding. (NB item numbering still refers to the original agenda)</p>				
3	Parish Council membership	<p>The Council had already been advised that Mr James Kean had resigned as a councillor. The Chair expressed regret that he had decided to resign but also understanding the time committment required for a young councillor with a full-time, demanding job. She passed on the thanks of the Council for everything he had done during his period as a councillor.</p> <p>The public 'Notice of Councillor Vacancy' had been posted by the Clerk and SCDC will advise in due course if a by-election is required, and the costs involved. The Clerk conrified that the two existing unfilled councillor positions can still be filled by co-option.</p>				
4	Minutes of Parish Council meetings					
		<p>4.1 Minutes of the meeting of 14 July 2016: These were approved as correct.</p> <p>4.2 Matter arising: Item 3.2: The Child Protection Policy has been completed and will be on the next agenda. Item 3.2: The village gateway sign has finally been replaced by the developer. The Toucan crossing lights issue is still to be checked</p>	OP	SC	Clerk to check if the lights have been corrected	JH

		Item 11: Democratic Affairs at SCDC had written to Mr Des Mead advising him that the alleged actions mentioned in the complaint did not constitute a breach of the Code of Conduct and the matter would not be taken further. It was agreed that the Clerk should write to Mr Mead confirming this.			Clerk to write to Mr Mead	JH
		Item 7.2.1: The litter bin had been purchased and positioned on the sports ground. The original one had been relocated to Willow Way recreation area beside the bench. Chris Parr was asked to empty these on the agreed schedule. The dog bin had been purchased. It was agreed to have JDK erect the post for this.			Clerk to obtain price and place order.	JH
		Item 7.2.2: The Giant Hogweed was reported to be too profuse to dig up. It was agreed to ask Grasshopper Lawncare to treat it with the appropriate herbicide at approximately £65.	SC	JL	Clerk to place order	JH
5	Finance	Councillors received copies of the accounts and payments for approval before the meeting				
		5.1 The RFO reported that spend was at 41% of budget. The Annual Return had been received from the external auditors appointed by the government, without any queries.				
		5.2 Payments approved were: Walton Loo Hire £129.60, CGM (grass cutting) £978.00 net of credits, Chris Parr (emptying dog bins) £30.00, Pest Force (mole control) £220.00, JDK (sports ground & Willow Way maintenance - two months) £360.00, Bin Shop (dog & litter bins) £309.33, PKF Littlejohn (external audit fees) £1,200.00, HMRC £156.40 and salaries. It was agreed that the mole control could be paid in four installments of £220.00 without further authorisation from the PC.	SC	OP	RFO to organise	HH
7	Planning					
	7.1	Proposal: Alterations and extension to house to form two dwellings				
		Application ref: S/1682/16/FL Location: 5 Church Road, Hauxton, CB22 5HS Applicant: Mr David Southby PC response: The PC agreed no objections, but expressed concerns regarding the bulk of the roof and whether it was in keeping with the street scene.	JL	OP	Clerk to advise SCDC	JH
8	Haslingfield CGR	It was agreed that this should be on the next agenda, but that it should be mentioned in the Parish Magazine in the meantime			Clerk to include in Parish Mag	JH
9	Recording of Council meetings	It was confirmed that recording of council meetings (audio and/or video) may be done by members of the public without notice.				
10	Recreational grounds and open spaces	Most of these items were deferred				
		10.7 Hauxton Meadows: It was agreed to hold the new residents welcome event on 25 September between 3.00 and 4.30pm.			RFO and Clerk to purchased invitation cards	HH/JH
11	Report from representatives on the VHMC	It was reported that Mr Simon Burgin had been co-opted as Chair of the trustees. The re-run of the 'permission to sell' meeting will take place on Sunday 2 October between 5.30pm and 7.00pm. Lisa Chambers from ACRE will be present to oversee the voting process.			Clerk to put in Parish Mag and on events calendar	JH

A request was made by the VHMC for the Parish Clerk to enter details of VH events on the web site calendar for promotional purposes because the bookings manager has insufficient time. This was agreed provided the booking process itself remains unchanged.

12 Reports from:

- 12.1** CCC: TO advised that the existing ward arrangements for Hauxton will continue, the new 7 village ward now including Haslingfield and Babraham
TO confirmed the Local Highways Initiative grants scheme is now open. This is on the next agenda.
TO reminded the PC that comments on the City Deal to address congestion closes on Monday 10 October
SCDC: JL reported that the City Deal now has better liaison with Councillors, so there was a better prospect of the proposal regarding Foxton park & ride being considered.
JL also said that the devolution process (the consultation phase concluded in August) is still being considered with meetings at the end of October to discuss.
- 12.2** Tree Wardens: JL reported that the SCDC tree officer (Ian Loreman) had recommended the removal of the two dying pine trees at the Hauxton Meadows showhouse entrance. The PC agreed to write to Redrow asking them what trees they are going to replace them with. The tree officer said that 'bad management of the trees' was the cause. There had been no Tree Preservation Order put on them.

Clerk to send letter to Redrow
after checking with Ian Loreman JH

13 Transport

- 13.1** Shuttle bus: Work to construct the turning circle can be paid from the S106 funding held by SCDC, provided the cost is not too great a proportion of the total sum awarded for the bus. The PC to seek a quotation from Jon Finney at CCC Highways Dept.
It was agreed to include this in the Parish Mag

Clerk to email JF and copy TO &
GK JH
Include in Parish Mag JH

14 Correspondance

A number of items were deferred until the meeting on 14 9 2016

15 Date of next meeting

14 September 2016