

Hauxton Parish Council

Minutes of the meeting held on Wednesday 5 October 2016

Present: Jane Ward (JW) - Chair, Richard Geyman (RG), Sue Cook (SC), Janet Lockwood (JL) Gary Page (GP), Owen Patman (OP), Jill Down, Tony Orgee (TO), Hazel Hammond (RFO) and John Hammond (JH) - Clerk
There were two members of the public present

Public Forum

Mr Peter Elliott raised two matters. JW agreed to mention in the next village newsletter that the access to PE's Packhouse field is not a public footpath. JL agreed to ask Environmental Health (SCDC) about remediation under Footpath number 1.

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Proposed</u>	<u>Seconded</u>	<u>Action</u>	<u>By</u>
1	Declarations of interest:	The Clerk declared a non-pecuniary interest on behalf of the whole council concerning agenda item 7.2 JL declared a non-pecuniary interest for item 5.3 arising because of her membership of the Parochial Church Council				
2	Apologies:	Gail Kenny				
3	Parish Council membership and staff matters	The Clerk advised that there had been no requests for a by-election made to the South Cambs returning officer after the resignation of James Kean, thereby permitting the council to co-opt.				
4	Minutes of Parish Council meetings	<p>4.1 Minutes of meeting on 7 September 2016: Corrections were agreed to these minutes as follows: The following sentence regarding Peter Elliott's representation was removed from the public forum notes at PE's request: "<i>Redrow advised him that the gas pipe is no longer used, but PE believed it to be still live.</i>" Mr John Mead's question was amended to read "Do councillors declare financial interests at the commencement of PC meetings <i>and are they recorded in the minutes?</i> The PC response was amended to state "that the declarations on interest are made before PC meetings <i>and recorded in the minutes,</i>" Item 12 was amended to include the fact that "the City Deal now has better liaison with Councillors <i>and Parishes,</i>"</p> <p>4.2 Minutes of the meeting on 14 September 2016 were approved as correct.</p> <p>4.3 Matters arising: Item 8: The Clerk had been unable to contact Clare Gibbons. It was agreed that the public meeting would be rescheduled for w/c 31/10 or 7/11. Item 12.1.1: A date for the working group meeting is yet to be arranged Item 12.6.2: The Clerk had been advised that any work planned under the Community Highways Volunteering scheme should be advised to Peter Tylor at CCC.</p>				
			OP	JL		
					Clerk to invite Clare Gibbons and cc JL & TO	JH
					Councillors to advise Clerk of any suggestions	JH
						all
5	Finance	Councillors received copies of the accounts and payments for approval before the meeting				
	5.1	The RFO advised that expenditure for the 6 months was 45% of budget and that the second quarter transparency compliance figures will appear on the web site shortly.				

	5.2 Payments approved were: Cavaleri Partnership (Architect's fees - pavilion) £540.00, Jane Ward (Hauxton Meadows welcome event expenses) £102.35, Chris Parr (village work) £55.00, JDK Maintenance (grass cutting) £130.00, Walton Loo Hire £105.60, Unity Trust (bank charges) £19.35, HMRC £222.00, and salaries.				
	5.3 It was agreed to ask St Edmund's Church to send in their invoices after their November PCC for their S137 submission.	SC	OP	RFO to send request	HH
	5.4 It was agreed to donate £20 to the remembrance fund for the Remembrance Day wreath	SC	OP	JW to advise	JW
	5.5 It was agreed to contribute £400 towards the swimming pool fence. Concern was expressed over the legality of the proposed 8 foot high fence and the quoted price.	RG	GP	RG to discuss with Nigel Coatsworth	RG
6	Grants and fundraising				
	6.1 It was agreed that railings at the corner of Church Road and the A10 be submitted as a project for the Local Highways Initiative grant, because of the adverse camber on this new cyclepath.			Clerk to check viability with Andrew Preston at Highways Dept.	JH
7	Planning				
	7.1 Proposal: To raise the roof by 1m to allow a loft conversion with associated windows and roof windows, internal alterations and new flat roof porch to front elevation Application ref: S/2453/16/FL Location: 83 Church Road, Hauxton, CB22 5HS Applicant: Mr Norman PC response: Support	JL	GP	Clerk to advise SCDC	JH
	7.2 Proposal: Installation of replacement sports pavilion and associated vehicle parking. Application ref: S/2509/16/FL Location: Hauxton Sports Ground Applicant: Hauxton Parish Council PC response: Support	RG	GP	Clerk to advise SCDC	JH
8	WWTP planning application				
	It was agreed to ask Harrow to install two noticeboards - one near the WWTP and one in the village - to require Vertase to provide the Clerk with information to display, during the remediation process on likely periods and details of potential odours, dusts, etc and their effects.	SC	OP	Clerk to write to Harrow	JH
9	BT phone box				
	It was agreed to use the Village Newsletter to request residents to submit ideas for how the BT kiosk might be used when it is disconnected by BT			Chair to include in Newsletter	JW
10	Recreation grounds and open spaces				
	10.1 Church Road rec: The leaning tree from Will Garfitt's land has been removed but the contractor has severely damaged the grass area. It was agreed that the Clerk should email the owner and copy the contractor			Clerk to email Will Garfitt and copy contractor	JH
	10.2 Willow Way: The Rowan tree has been pollarded and the dead sycamores removed courtesy of Tony Allison.				
	10.3 Village green: The concrete bollards are falling over. JW to raise at the Hauxton Town Lands Trust next meeting.			Request replacement with more appropriate style of bollard	JW
	10.4 Jopling Way: Nothing to report				

	<p>10.5 It was agreed that JH would continue progressing the request for the extra land for tennis and progress to planning application, if possible.</p> <p>10.6 Footpaths, waterways and roads:</p> <p>10.6.1 The Toucan lights on the A10 have been modified to reduce the possibility of users misinterpreting the 'walk/don't walk' signals.</p> <p>10.6.2 The notice of works to reduce the speed limit between Hauxton and Little Shelford to 40mph will be published on 10 October for consultation. It was agreed to encourage letters of support from residents.</p> <p>10.6.3 The Trumpington Meadows country park cycleway is not being used fully and a resident had raised concerns regarding personal safety due to the lack of lighting. The alternative cyclepath up to the M11 is considered too narrow and often blocked by lorries in the layby and there is no funding to widen it.</p> <p>10.7 The welcome event planned for when the 50th house was occupied was considered a success with positive feedback from new residents wanting to be part of the village. Following the above, the Chair is sounding-out young mums from both Hauxton Meadows and the existing village to assess demand for a regular group meeting in the village hall.</p>			JH
			Clerk to write to Peter Taylor at Highways (copy TO) about the lorries parking	JH
11	Report from the VHMC	<p>It was reported that the public meeting and vote on the issue of granting permission to sell the village hall took place on 2/10/2016. The vote was 238 votes (75.6%) in favour, and 77 votes (24.4%) against. The VHMC is now taking further advice from Cambridgeshire ACRE and their solicitors on how to proceed.</p> <p>The lunch club was again well received by the 19 residents who attended. The next will be on Tuesday 1 November.</p> <p>SC reported that Cambs CC are hoping for facilities in village halls for care services but without offering funding.</p>		JW
12	Report from:	<p>12.1 Cambs County Councillor: TO said the situation on devolution should be come clear by mid November. The consultation on Cambridge congestion closes on 10 October.</p> <p>South Cambs DC: JL reported she will be attending the next Local Liaison Forum in November, which will address City Deal proposals for the Western Orbital and new Hauxton Park and Ride. These are meetings of concerned local people where resolutions are proposed and voted on by Parish and District Councillors. The Chair will also attend.</p> <p>12.2 Tree warden: The dead tree at the front of Church Road rec has been removed and will be replaced in due course.</p> <p>12.3 Hauxton Consultative Committee: JL reported that a longer stretch than expected of bank and hedging between the A10 and pumping station has been removed but it will be replaced with a 'living hedge'. The Extra Care homes planning application has been delayed due to technical difficulties.</p> <p>12.4 Web site: Nothing to report</p>		
			Clerk to provide JL/JW with traffic survey figures for this	JH
13	Transport	Awaiting quotes for the work to create the turning circle.		
14	Correspondence	The Winter Health pack will be distributed at the lunch club	Clerk to order a quantity	JH
15	Date of next meeting	2 November 2016 at 8pm		