

Hauxton Parish Council

Minutes of the meeting held on Wednesday 1 June 2016

Present: Jane Ward (JW) - Chair, Richard Geyman (RG), Sue Cook (SC), Janet Lockwood (JL) - SCDC, Gary Page (GP), Owen Patman (OP), James Kean (JK), Gail Kenny (GK) - Cambs County Councillor, Hazel Hammond (HH) - RFO and John Hammond (JH) - Clerk

<u>Item</u>	<u>Subject</u>	<u>Comments</u>	<u>Proposed</u>	<u>Seconded</u>	<u>Action</u>	<u>By</u>
1	Declarations of interest:	None				
2	Apologies:	Tony Orgee				
3	Minutes of Parish Council meetings					
		3.1 Minutes of meeting on 11 May 2016 - Approved without amendments	JL	GP		
		3.2 Matters arising:				
		Item 3.2: Hawthorne Ave sign has been inspected and was not considered in need of replacement by CCC				
		Item 4.3: Awaiting a response from SLCC regarding the need for individual public liability insurance				JH
		Item 11: The response to the Haslingfield parish review has been sent to SCDC and their PC informed				
		Item 12.1: CGM has been warned that the grass cutting performance is unacceptable. They agree and will rectify next week (w/c 6/6/2016).				
		Item 12.2: The Giant Hogweed at Willow Way has been treated but may need retreating. It was reported that more Giant Hogweed is present on Donkey Lane. Clerk to advise Peter Gaskin of CCC who is responsible for this bridleway.				JH JW
		Item 12.4: Despite efforts it remains unclear who definitely owns this land. JW to approach likely owner				
		Item 13.1: JL reported that a meeting is planned with Jon Finney of Highways to check if the shuttle bus can turn around outside the village hall. Turning at the school is not possible. An alternative to turn on the recreation ground drive may also be tested.				JL
4	Finance					
		4.1 Councillors received copies of the accounts and payments for approval before the meeting in which the RFO reported that spend stood at 23% of budget.				
		4.2 Payments approved were: John Hammond (Minuteman Press for public meeting displays) £98.60, Richard Geyman (Events Calendar Pro software renewal for web site) £44.42, Jane Ward (Staples for printing) £41.58, SCDC (Elections costs) £135.00, Safety4signs (Dog fouling signs) £15.54, Total Turf Solutions (Feasibility study - to be reclaimed from Sport England) £1,305.00, JDK (Grounds maintenance) £410.00, Grasshopper Lawncare (Chafer control on rec) £3,000.00, Cambridge News (Public Notice re village hall) £99.00, HMRC £154.40 and salaries. CGM invoices had not been submitted for payment pending resolution of errors.				
5	Planning					
		Proposal: Variation of condition 1 of planning application S/1911/14/RM (substitution of approved drawings to include the addition of a conservatory to plot 134 and amend the roof types of plots 63-99 to include hipped roofs				

Application ref: S/1188/16/VC
 Location: Former Bayer CropScience site
 Applicant: Mr Phil Clark
 PC response: Support

GP RG Clerk to advise SCDC JH

6 Local Government Boundary Review (District Council)

The PC expressed concern that the increase from a single to a 3 member ward, and combining with Comberton and others would result in a lack of appreciation of local issues arising from the distance of councillors from our parish. It was felt that the current single member ward where Hauxton shares the A10, GP facilities, etc with Harston resulted in a better focus and understanding of local matters. It was agreed that a final response should be compiled at the next meeting.

ALL

7 Child Protection Policy

SC advised that a minor addition was needed to give a comprehensive policy.

SC to advise additional wording

SC

8 Recreation grounds and open spaces

8.1 Church Road: Quote for work on play equipment not yet received.

Chair to follow up

JW

8.2 Willow Way: It was agreed to place a litter bin on site. Clerk to request if SCDC will empty.

Clerk to enquire

JH

It was agreed to replace the missing wooden bollard at the entrance, quoted at £100 parts and labour by JDK. It was agreed to obtain a quote for the cost of fencing off the area where broken glass from an old dump has come to the surface, to keep children safe whilst a permanent solution is investigated.

Clerk to order

JH

Clerk to obtain quote

JH

8.3 Village green: Virgin Media trenching company have repaired the damage to the grass after the cable laying.

8.4 Jopling Way: The poor quality of grass cutting on these areas was raised again. This is in hand.

8.5 Sports Ground: Nothing to report

8.6 Footpaths, roads: Concern was expressed about the cycleway being 'off camber' at the junction of Church Road and A10. It was proposed that railings should be considered as a safety measure.

Clerk to contact Highways

JH

Chair will raise at the Highways open day, and GK will raise both this and other A10 safety issues on our behalf at her upcoming meeting with Graham Hughes.

To raise these issues

JW/GK

8.7 Hauxton Meadows: JW reported that having chased up the installation of the notice board, it will be put up near the showhouse.

JK raised the issue of the border of the development with Peter Elliott's land. JL agreed to organise a site meeting with Phil Clerk and JW, to try to resolve.

JL to organise

JL

9 Village Hall Management Committee

It was reported that at the last meeting James Kean was elected as Chair, and Janet Lockwood as secretary. The Vice-Chair and Treasurer remain unchanged.

The VHMC had requested a timeline covering the next steps in the process following the public consultation.

Clerk to prepare

JH

The VHMC had agreed to hold the 'permission to sell' meeting on 29 June. It was agreed to distribute the meeting flyer as amended by the VHMC soon, then send a reminder shortly before the meeting. Public notices of the 'permission to sell' meeting to be placed on the village hall and PC notice boards

Clerk to place notices

JH

Public notice to be placed in Cambridge News week commencing 6 June 2016.

Clerk to book

JH

GK agreed to act as independent monitor for the counting process at the meeting on 29 June

10 Reports from:

10.1 County Council: GK drew attention to her recent review of the public health report covering Cambridgeshire.

Clerk to publish on web site

JH

South Cambs DC: JL reported that a meeting had taken place concerning the GP provision for Hauxton, Harston, etc. The Head of Primary Care from Cambridge Clinical Commissioning Group and the Estates Advisor from NHS England will take up the matter with Harston Surgery.

10.2 See VHMC above

10.3 It was agreed that Tony Allison and Janet Lockwood should continue as Hauxton Tree Wardens. Concerns were expressed regarding the poplars at the end of Jopling Way. These are not on Council land. It was agreed that these should be monitored.

RG

JK

Tree wardens to monitor

JL

10.4 Presentation material from the public consultation has now been posted on both the web site and Facebook.

11 Correspondance None

12 Date of next meeting Tuesday 12 July 2016